



STEVE TSHWETE LOCAL MUNICIPALITY

AGENDA

OF THE

COUNCIL

MEETING

DATE - 25 JULY 2013

TIME - 17:30



STEVE TSHWETE LOCAL MUNICIPALITY

VISION

TO BE THE LEADING COMMUNITY DRIVEN MUNICIPALITY
IN THE PROVISION OF SUSTAINABLE SERVICES AND
DEVELOPMENTAL PROGRAMMES

MISSION

WE ARE COMMITTED TO THE TOTAL WELL BEING
OF ALL OUR CITIZENS THROUGH:

- RENDERING AFFORDABLE, COST-EFFECTIVE, ACCESSIBLE, EFFICIENT AND QUALITY SERVICES;
- EFFECTIVE MANAGEMENT SYSTEMS, PROCEDURES, SKILLED AND MOTIVATED WORKFORCE;
- MAXIMISING INFRASTRUCTURAL DEVELOPMENT THROUGH THE UTILIZATION OF ALL AVAILABLE RESOURCES;
- IMPROVING THE QUALITY OF LIFE BY CO-ORDINATING YOUTH, GENDER AND SOCIAL DEVELOPMENT PROGRAMMES;
- CREATING AN ENABLING ENVIRONMENT FOR ECONOMIC GROWTH AND JOB CREATION;
- ENSURING EFFECTIVE COMMUNITY AND RELEVANT STAKEHOLDER PARTICIPATION AND CO-OPERATION;
- COMPLIANCE WITH THE BATHO-PELE PRINCIPLES;
- TO STRIVE TO SUSTAIN THE FIDUCIARY POSITION OF THE MUNICIPALITY TOWARDS ACHIEVING CLEAN AUDIT

STEVE TSHWETE LOCAL MUNICIPALITY

NOTICE IS HEREBY GIVEN THAT AN
ORDINARY MEETING OF THE COUNCIL
WILL BE HELD IN THE COUNCIL CHAMBER,
MUNICIPAL BUILDINGS, MIDDELBURG ON
THURSDAY, 25 JULY 2013 AT 17:30



MUNICIPAL MANAGER

A G E N D A

- 1 OPENING
- 2 APPLICATIONS FOR LEAVE OF ABSENCE
- 3 OFFICIAL ANNOUNCEMENTS
- 4 REPORTS BY THE SPEAKER IN TERMS OF SECTION 15(1) OF THE RULES OF ORDER

RECORDED ABSENT FROM THREE (3) CONSECUTIVE COUNCIL COMMITTEE MEETINGS : CLLR B NENE

3/2/14 (W)

Report by the Speaker

In terms of the Rules of Order, Cllr B Nene was recorded absent from three consecutive meetings of the following Council Committee:

| Section 79 Committee | Date recorded absent |
|--|-----------------------------|
| Health, Social Services, Culture, Sport & Recreation Political Monitoring Committee | 23/04/2013 |
| Health, Social Services, Culture, Sport & Recreation Political Monitoring Committee | 03/05/2013 |
| Health, Social Services, Culture, Sport & Recreation Political Monitoring Committee | 28/05/2013 |

In terms of Section 15 of the Rules of Order, Council is requested to consider the above matter.

FOR CONSIDERATION BY THE COUNCIL

- 5 APPLICATIONS AND APPEALS FROM COUNCILLORS IN TERMS OF SECTION 14 OF THE RULES OF ORDER
- 6 MOTIONS OF SYMPATHY AND CONGRATULATIONS BY THE SPEAKER
- 7 MOTIONS OF SYMPATHY AND CONGRATULATIONS BY OTHER COUNCILLORS

8 DISCLOSURE OF INTERESTS

9 MINUTES OF THE PREVIOUS MEETING OR MEETINGS

9.1 *Ordinary Meeting of the Council held on 30 May 2013*

9.2 *Special Meeting of the Council held on 30 May 2013*

10 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

10.1 **THE FOLLOWING QUESTION WAS RECEIVED FROM CLLR HF NIEMANN OF THE DA:**

“These questions deal with court orders and the execution thereof where persons have contravened the Town Planning Scheme or National Building Regulations:

1. *How many court orders have been obtained since 1 July 2011 based on action instituted by the Town Planning Department where residents have contravened the Town Planning Scheme or the National Building Regulations?*
2. *How many of these court orders have been successfully executed?*
3. *If any of the court orders have not been executed, please give the reasons why they have not been executed.*
4. *Who has given instruction for any court order not to be executed and in terms which delegated authority has such instruction been given?*
5. *How much did it cost to obtain these court orders?*

(sic)“

THE FOLLOWING REPLY WAS PREPARED BY THE EXECUTIVE DIRECTOR: CORPORATE SERVICES ON BEHALF OF THE EXECUTIVE MAYOR:

1. 480 court orders were obtained from 01 July 2011 to 30 June 2013.
2. 180 Transgressors or respondents have voluntarily complied upon receipt of the court orders and 9 court orders were successfully executed by a service provider together with the sheriff.
3. The reasons for the delay or non-execution of all the remaining court orders is based on budgetary restraints.
4. No instruction was received not to execute the court orders.
5. The court procedure for obtaining a court order in an uncontested /undefended matter cost ±R2700.00 per matter and if the matter is defended, the cost becomes higher.

10.2 THE FOLLOWING QUESTION WAS RECEIVED FROM CLLR AS GROBLER OF THE DA:

“Question 1

In the Mayoral outreach on 24 March 2013, the Mayor as well as mr Fouche stated that land has been identified for purchase by STLM to remove the invaders at Doornkop to.

- 1. Where is this land - which farm is it?*
- 2. Will the land be services with water, roads, sanitation?*
- 3. When will this identified land be bought?*
- 4. When will the land be services?*
- 5. When will the eviction/removal of the people take place?*
- 6. In the removal process, will those individuals who build houses and created homes and businesses be reimbursed?*
- 7. What are the legal implications of removing people from land they have been stayed on for years?*
- 8. Who knows for how long each family has been residing on specific stands?*

Question 2

Regarding the Doornkop CPA land:

- 1. When will the electrification of the Doornkop CPA land take place?*
- 2. Is STLM going to improve the infra-structure of the land:-roads, water, sanitation, refuge removal?*
- 3. If so, when will these services commence? (sic)“*

THE FOLLOWING REPLY WAS PREPARED BY THE EXECUTIVE DIRECTOR: INFRASTRUCTURE SERVICES ON BEHALF OF THE EXECUTIVE MAYOR:

Answer 1

The Municipal Manager (Mr W Fouche) never spoke at the Mayoral Outreach in Doornkop.

1. The matter of acquiring additional land and provision of services therefore at Doornkop is still being investigated at administrative level which negotiations are at advance stage with both private and government. Should this be concluded, then a report will be submitted to Council for consideration wherein all the questions raised will be attended to.

Answer 2

- 2.1 This question can be better address by both Doornkop CPA and Eskom. However, as the municipality we have been engaged with both parties to find a common solution.
- 2.2 In terms of legislation, Council can unfortunately not provide services on a private land.

2.3 In terms of legislation, Council can unfortunately not provide services on a private land.

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10.3 THE FOLLOWING QUESTION WAS RECEIVED FROM CLLR J MLAMBO OF THE DA:

“In certain extensions in Mhluzi, houses were built without any waste connection to the Municipal sewer reticulation. Only sewer connection from houses is connected to the Municipal sewer system. Waste water from households is disposed in the streets.

- 1. Are these house plans approved without the provision for waste water connection to the Municipal drainage system?*
- 2. Why were these houses built without a proper waste water draining system that is connected to the Municipal sewer system?*
- 3. What steps is Council going to take to solve the problem related to the disposal of the waste water in houses in Mhluzi that is not connected to the Municipal sewer system.*

(sic)“

THE FOLLOWING REPLY WAS PREPARED BY THE EXECUTIVE DIRECTOR:
INFRASTRUCTURE SERVICES ON BEHALF OF THE EXECUTIVE MAYOR:

1. There is no house plan that can be approved without provision for waste water connection.
2. A house without a waste water connection is incomplete and can therefore not be occupied.
3. Unfortunately the houses without waste water connections were not identified by the Councillor. Once identify transgression notices will be issued to the property owners.

10.4 THE FOLLOWING QUESTION WAS RECEIVED FROM CLLR J DYASON OF THE DA:

“Question 1.

To what extent does Steve Tshwete Local Municipality contribute to the well-being and upliftment of farm workers in their municipal area regarding the rendering of minimum basic services?

Question 2.

Does the Steve Tshwete Local Municipality have the will to ensure that minimum basic services are rendered to farm workers and how?

(sic)“

THE FOLLOWING REPLY WAS PREPARED BY THE EXECUTIVE DIRECTOR:
INFRASTRUCTURE SERVICES ON BEHALF OF THE EXECUTIVE MAYOR:

Answer 1

The introduction of Rural Villages (Agricultural) like Doornkop, Somaphepha, Sikhululiwe and many to come are part of the upliftment of the well-being of farm workers.

Answer 2

1. The municipality is currently providing water by tankers to more than 160X5000ℓ JoJo tanks in the rural areas at a cost of more than R100 / kℓ. The total cost for the previous financial year was R2.44 mil which are regarded as a free basic service and claimed as an equitable share. Electricity to farm dwellers are provided by Eskom.
2. Steve Tshwete Local Municipality has been rendering the free basic services since the introduction of the service. Provision has been made in the 2013 / 2014 Personnel Budget for the appointment of an Assistant Director Water Services: Rural and Eskom town. The appointment will improve service delivery.

10.5 THE FOLLOWING QUESTION WAS RECEIVED FROM CLLR GHE ROMIJN OF THE DA:

“What contingencies plans are intact should a serious water crises occur in the Steve Tshwete municipal area?”

(sic)”

THE FOLLOWING REPLY WAS PREPARED BY THE EXECUTIVE DIRECTOR:
INFRASTRUCTURE SERVICES ON BEHALF OF THE EXECUTIVE MAYOR:

The Civil Engineering Services and Fire & Rescue departments are in the process of reviewing the contingency plan in the disaster management plan.

The department is also in the process of finalizing the use of reclaimed mine water from Shanduka Mine and BHP Billiton from Middelburg Mine

For the current possible shortage because of the declining water level in Middelburg dam the department together with the Community Services department are in the process of intensifying the campaign on adherence to water restrictions and the campaigning on tips on how to save water.

10.6 THE FOLLOWING QUESTION WAS RECEIVED FROM ALD E DU TOIT OF THE DA:

“These questions pertain to the development known as Dennesig North as well as

Dennesig North Extension 1:

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1. *What is the current planning status of these two proposed townships?*
2. *Are there any plans to amend the layout plans of the proposed townships?*
3. *Did the Municipality come to an agreement with a private developer to build 32m² houses in these two proposed townships?*
4. *If an agreement was reached, how will the layout be affected?*
5. *If an agreement was reached, which steps will be taken to inform residents of Kanonkop and Dennesig of these changes and what measures will be put in place to ensure that property values are not negatively affected?*

(sic)"

THE FOLLOWING REPLY WAS PREPARED BY THE EXECUTIVE DIRECTOR:
INFRASTRUCTURE SERVICES ON BEHALF OF THE EXECUTIVE MAYOR:

1. Both township establishment applications together with the layout plans have been circulated to affected internal departments for comments.
2. There are no plans to amend the layout plans.
3. There is no agreement reached with any private developer to build 32m² houses as both developments are municipal initiatives to provide sustainable human settlements for different income categories.
4. There was no agreement, and the layout plans remain the same.
5. There was no agreement, and residents of Kanonkop and Dennesig will be informed of any changes made through the normal channels of communication. In addition, the Town Planning Department has prescribed the minimum sizes of houses to be erected on the different residential stands. The aim of prescribing the sizes of houses is to address the concern that the proposed development will result in devaluation of properties at Dennesig. Secondly it is also aimed at ensuring that within the development itself, the property values appreciate gradually according to the spatial configuration of the township layout and stand sizes.

10.7 THE FOLLOWING QUESTION WAS RECEIVED FROM CLLR BH MOKOENA OF COPE:

"FIRST QUESTION.

What is the progress with the collection of moneys owed to this Council by former Mayor Manthlakeng Mahlangu and Municipal Manager Mr. Willie Fouche which was deemed to be wasteful expenditure by this Council.

SECOND QUESTION

-Is it true that the Mayoral vehicle was damaged during the protests in Hendrina last month, if so, what was the nature and extent of the damage. Has it since been

repaired or what?

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-What did the Municipal Manager mean when he said that the Hendriana protests were motivated by politics? May he please elaborate.

-What are the issues exactly in Hendrina

-Is it also true that the Mayor and his team had a similar experience in New Town not so long ago, if so, what caused the protests.

(sic)"

THE FOLLOWING REPLY WAS PREPARED BY THE EXECUTIVE DIRECTOR:
CORPORATE SERVICES ON BEHALF OF THE EXECUTIVE MAYOR:

FIRST ANSWER

The Council's attorneys have drafted the summons and sent to the sheriff to serve on the defendants.

SECOND ANSWER

1. Only minor scratch.
2. The Municipal Manager cannot recall making such statement.
3. In terms of their memorandum, the following issues were raised:
 - 3.1 Clinic to operate 24 hours
 - 3.2 Money sponsored by Mines to develop and upgrade clinics
 - 3.3 Police Station to operate 24 hours
 - 3.4 Ambulance to be operated from their own station
 - 3.5 Review the 2013/14 budget to accommodate all wards
 - 3.6 The promise of electricity at informal settlement is long overdue; therefore it is no longer required as it will be an excuse for service delivery
 - 3.7 Service stands to be available before 2014 elections.
 - 3.8 Building of the Mall for Hendrina/ Kwaza
 - 3.9 Bursary should be available to Kwazamokuhle residents.
 - 3.10 English medium school
 - 3.11 Equal share of job opportunities from tendwers and contractors not to bring their own employees from outside Kwazamokuhle
 - 3.12 Mayor to have an outreach
4. No

11 REPORTS BY THE EXECUTIVE MAYOR

11.1 Report of the 11th/2013 Meeting of the Mayoral Committee held on 13 JUNE 2013:

Non Delegated Powers : -

Delegated Powers : M01; 02; 03; 04; 05; 06/06/2013

11.2 *Report of the SPECIAL Meeting of the Mayoral Committee held on 25 JUNE 2013:*

Non Delegated Powers : -
Delegated Powers: : SM08; 09; 10; 11; 12; 13; 14/06/2013

11.3 *Report of the SPECIAL Meeting of the Mayoral Committee held on 27 JUNE 2013:*

Non Delegated Powers : -
Delegated Powers : SM15 & 16/06/2013

11.4 *Report of the 12th/2013 Meeting of the Mayoral Committee held on 11 JULY 2013:*

Non Delegated Powers : -
Delegated Powers : M01; 01A/07/2013

11.5 *Report of the 13th/2013 Meeting of the Mayoral Committee held on 19 JULY 2013:*

Non Delegated Powers : C05; C07; C11; C14; C19; C20; C22; C24; C25; C26; C27; C28; C30; C32; C33; C34; C35; C36; C39; C40; C43; C51; C52; C55; C56; C57; C58; C61 & C62/07/2013
Delegated Powers : M02; 03; 04; 06; 08; 09; 10; 12; 13; 15; 16; 17; 18; 21; 23; 29; 31; 37; 38; 41; 42; 44; 45; 46; 47; 48; 49; 50; 53; 54; 59 & 60/07/2013

12 MOTIONS

12.1 *The following motion was received from Cllr B H Mokoena:*

Motion 85

"I, Councillor Ben H. Mokoena hereby move that the photo of former Mayor, Sydney Choma be included among the photos of other former Mayors displayed on the board in the Foyer next to these Chambers in order to capture the history of this Council properly.

(sic)"

13 DEFERRED ITEMS

REPORT OF THE

11th/2013

ORDINARY MEETING OF THE MAYORAL COMMITTEE
WHICH WAS HELD IN THE COUNCIL CHAMBER,
MUNICIPAL BUILDING, MIDDELBURG MPUMALANGA, ON

2013/06/13

M01/06/2013

COUNCIL ARRANGEMENTS : ASSISTANCE WITH THE ANNUAL FOREVER RESORTS LOSKOP MARATHON TO BE HELD ON 20 APRIL 2013

11/2/2 (R)/lt

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the presentation made by Forever Resort Loskop Marathon on their activities and functions, be noted.
2. **THAT** the Executive Director: Corporate Services be requested to investigate and submit a further report on the possibility to include a representative of Council on their organising committee.

M02/06/2013

COUNCIL ARRANGEMENTS: REQUEST FOR PRESENTATION- BIO GAS PROJECT

8/1/2 (X)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the presentation made by Sunrise Technologies regarding their proposal on Bio Gas Project, be noted.
2. **THAT** the Executive Director: Infrastructure Services be requested to do a thorough investigation with regard to the Bio Gas Project and submit a further report to the Mayoral Committee.

M03/06/2013

PERSONNEL: SALARY AND WAGE INCREASE FOR THE PERIOD 1 JULY 2013 TO 30 JUNE 2014

4/5/1/1 (M)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note and implement the contents of Circular 4/2013 received from the South African Local Government Bargaining Council regarding the Salary and Wage increase for the period 1 July 2013 to 30 June 2014.
2. **THAT** Council take note that the salary increase will be 6,84% and be implemented with effect from 1 July 2013.
3. **THAT** the salary increase mentioned in paragraph 2 above be extended to all employees on fixed term contracts i.e Senior Managers and the Municipal Manager.

M04/06/2013

FINANCES: FINANCIAL MONTHLY REPORT FOR MAY 2013

9/3/1 (P)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the monthly report for May 2013, which includes the status of assets in support of Clean Audit 2014, be noted.
2. **THAT** permission be granted to the Executive Director: Financial Services to submit the report in both electronic and hard copy format to the National and Provincial Treasury.
3. **THAT** permission be granted to the Executive Director: Financial Services to place the monthly report for May 2013 on the municipal website.

M05/06/2013

FINANCES: WRITING OFF OF BAD DEBTS AS IRRECOVERABLE

5/17/1 (B)/wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the report by the Executive Director: Financial Services regarding the writing off of bad debts as irrecoverable, be noted.
2. **THAT** an amount of R210 196,42 be written off as irrecoverable against vote number 940/040 (Debtors: Debt Impairment Consumers) and an outstanding amount for sundry debtors amounting to R168 154,42 to vote number 945/045 (Debtors: Debt Impairment Sundry Debtors).
3. **THAT** the VAT amount of R14 435,01 for consumer debtors be written back against vote number 942/019 (Suspense Vat Amount: Consumer Accounts) and VAT for R19 734,13 on sundry debtors be written back against vote number 942/020 (Suspense Vat Account: Sundry Debtors Accounts).

M06/06/2013

FINANCES: SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

(SDBIP): 2013/2014 FINANCIAL YEAR

5/1/1/7 (X)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the Council take note of the report by the Executive Director: Financial Services regarding the Service Delivery and Budget Implementation Plan (SDBIP) for the 2013/2014 financial year.

2. **THAT** the SDBIP as contained in **ANNEXURE A** attached to the Agenda of the Mayoral Committee be considered and approved to be implemented as from 1 July 2013.
3. **THAT** the SDBIP be made public within fourteen (14) days from approval.
4. **THAT** the Executive Director: Financial Services arrange a workshop on the SDBIP document for all Councillors before 1 July 2013.

REPORT OF THE

SPECIAL

MEETING OF THE MAYORAL COMMITTEE
WHICH WAS HELD IN THE COUNCIL CHAMBER,
MUNICIPAL BUILDING, MIDDELBURG MPUMALANGA, ON

2013/06/25

SM08/06/2013

PERSONNEL : WORKPLACE SKILLS PLAN 2012 - 2013

4/4/3 (X)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council takes note of the Workplace Skills Plan and the Annual Training Report for 2012/2013 financial year.
2. **THAT** the Workplace Skills Plan and the Annual Training Report for 2012/2013 financial year be approved by Council.
3. **THAT** the Workplace Skills Plan and the Training Report be submitted to LGSETA.

SM09/06/2013

PERSONNEL: INVITATION: DAVINCI INSTITUTE TRAINING: INTERNATIONAL IMMERSION

4/4/3 (X)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report regarding the DaVinci Institute International Immersion.
2. **THAT** Mr MP Khumalo be allowed to participate in the upcoming international immersion.
3. **THAT** the expenditure to the amount of R30 780.00 be debited against vote number 141/204 (Adhoc Training).
4. **THAT** prior to the payment of the amount mentioned in paragraph 3 above an agreement be entered into with Mr MP Khumalo to remain in the service of Municipality for a period of 24 months after the completing of the immersion programme.

SM10/06/2013

FINANCES: MUNICIPAL SYSTEMS IMPROVEMENT GRANT 2013/2014 FINANCIAL YEAR

5/8/12 (B)/ wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director: Financial Services on the Municipal Systems Improvement Grant 2013/2014 for the Financial year.

2. **THAT** the following projects be approved:

| Financial Year | MSIG Amount | Projects | Amount of Project |
|----------------|-------------|--|-------------------|
| 2013/2014 | R890 000 | Credit control system | R 70 000 |
| | | Training of ward committee secretaries | R 25 000 |
| | | Ward committee training on roles and responsibilities | R 120 000 |
| | | Purchase movable loud hailing system | R 25 000 |
| | | Fire detection and suppression system (registry) - Records | R 250 000 |
| | | Vehicle fleet and machinery maintenance system | R 400 000 |
| | | Total | R 890 000 |

3. **THAT** the amount of R934 000 and R967 000 which were allocated respectively for 2014/2015 and 2015/2016 be noted and recognized in the 2013/2014 MTREF budget.
4. **THAT** the departments whose projects are approved submit their business plans to the Finance Department for submission to COGTA.
5. **THAT** the projects be implemented once approved by COGTA.

SM11/06/2013

FINANCES: LEGAL COST VOTE

5/12/1 (L)/yb

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the envisaged over expenditure of the Legal Vote 120/500.
2. **THAT** Council approve the over expenditure on the Legal Vote 120/500.
3. **THAT** a special adjustment budget be tabled to Council when the annual report is tabled by the Mayor in terms of Section 23(6)(b) of the Municipal Budget and Reporting Regulations, if the total vote for Council General as defined in the MFMA Act 56 of 2003 has overspend by the end of the 2012/2013 financial year.

SM12/06/2013

FINANCES: EXEMPTIONS, REBATES & REDUCTIONS : 30 JUNE 2012

3/2/5 (C)/yb

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the exemptions, reductions and rebates for the financial year ended 30 June 2012.

SM13/06/2013

COUNCIL ARRANGEMENTS: PROPOSED PARTNERSHIP FOR LEADERSHIP, COACHING AND MENTORING SEMINAR FOR WOMEN

8/1/2 (X)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Municipal Manager regarding the proposed partnership for leadership, coaching and mentoring seminar for women.
2. **THAT** the proposal by 'I CAN Foundation' to partner with the municipality on a 2 day seminar on Women Leadership, Coaching and Mentoring Seminar for 15 and 16 August 2013 as part of Women Celebration, be approved
3. **THAT** the Banquet hall be made available free of charge for the above event.

SM14/06/2013

FINANCES: ADJUSTMENT BUDGET FOR THE 2012/2013 FINANCIAL YEAR: UPGRADE OF PUBLIC TOILETS AT VAN CALDER TAXI RANK

5/1/2 (B)/ wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the Council take note of the report by the Executive Director: Financial Services on the envisaged shortfall for the upgrade of the public toilets at Van Calder Taxi Rank.
2. **THAT** the Executive Mayor authorize this unavoidable expenditure of R350 000 in terms of Section 29 of the MFMA subject to the condition that an adjustment budget is submitted within 60 days after the expenditure was incurred.

REPORT OF THE

SPECIAL

MEETING OF THE MAYORAL COMMITTEE
WHICH WAS HELD IN THE COUNCIL CHAMBER,
MUNICIPAL BUILDING, MIDDELBURG MPUMALANGA, ON

2013/06/27

SM15/06/2013

FINANCES : GRANT IN AID: NATIONAL DRUM MAJORETTES COMPETITION

6/15/2 & 6B (B)/ wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report.
2. **THAT** a donation of R18 000.00 be made to Mhluzi Primary School for the participation of their Drum Majorettes in the National Drum Majorettes competition.
3. **THAT** the above expenditure be allocated to vote number 130/608 in terms of Council Grants-In-Aid Policy.
4. **THAT** the school and other organisations be informed that this allocation of funds must not create an expectation as all requests are considered in terms of the grants-in-aid policy as well as on merit.

SM16/06/2013

PERSONNEL: FUNDING : ASSISTANT DIRECTOR : PUBLIC FACILITIES AND HOUSING

4/3/R (M)/ wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the filling of the position of Assistant Director: Physical Environmental Development be held in abeyance for the 2013/2014 financial year.
2. **THAT** the saving that will realize as a result of paragraph 1 above be utilized to fund the following position with effect from 1 July 2013.

| | | |
|-----------------|---|---|
| Post title | : | Assistant Director: Public Facilities and Housing |
| Number of posts | : | 1 |
| Post ID | : | New |
| Post level | : | 3 |

REPORT OF THE

12th/2013

ORDINARY MEETING OF THE MAYORAL COMMITTEE
WHICH WAS HELD IN THE COUNCIL CHAMBER,
MUNICIPAL BUILDING, MIDDELBURG MPUMALANGA, ON

2013/07/11

M01/07/2013

FINANCES: FINANCIAL MONTHLY REPORT FOR JUNE 2013

9/3/1 (P)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the monthly report for June 2013, which includes the status of assets in support of Clean Audit 2014, be noted.
2. **THAT** permission be granted to the Executive Director: Financial Services to submit the report in both electronic and hard copy format to the National and Provincial Treasury.
3. **THAT** permission be granted to the Executive Director: Financial Services to place the monthly report for June 2013 on the municipal website.
4. **THAT** the law enforcement in respect of illegal dumping be intensified.

M01A/07/2013

FACILITIES: REQUEST TO UTILIZE BANQUET HALL BY MPUMALANGA NETBALL ASSOCIATION

17/7/2 (B)/wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the request to make the Banquet Hall available free of charge to the Mpumalanga Netball Association not be acceded to, however that a 50% discount be granted to the Association on the total rental amount payable for the utilization of the Banquet Hall, on 12 July 2013.

REPORT OF THE

13th/2013

ORDINARY MEETING OF THE MAYORAL COMMITTEE
WHICH WAS HELD IN THE COUNCIL CHAMBER,
MUNICIPAL BUILDING, MIDDELBURG MPUMALANGA, ON

2013/07/19

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***NON
DELEGATED
POWERS***

C05/07/2013

MPAC: ANNUAL PERFORMANCE REPORT

3/2/4/1/17 (B)/em

RECOMMENDATION BY THE EXECUTIVE MAYOR

- 1 **THAT** the report by the Executive Director: Financial Services regarding the Annual Performance of Municipal Public Accounts Committee, be noted.

C07/07/2013

COUNCIL ARRANGEMENTS: ANNUAL YEAR PLAN FOR MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) - 2013/2014

3/2/4/1/17 (B)/em

RECOMMENDATION BY THE EXECUTIVE MAYOR

- 1 **THAT** the report on the annual year plan of the MPAC as submitted by the Executive Director: Financial Services, be noted.

- 2 **THAT** the following be adopted as the MPAC year planner:

2.1 17 September 2013

- Evaluate annual financial statements submitted to Auditor-General.
- Consider Audit Committee minutes.
- Investigate fruitless, wasteful, irregular and unauthorized expenditures when delegated by Council.
- Approve MPAC annual year planner.
- Prepare and submit MPAC annual performance report on activities and resolutions taken.

2.2 03 December 2013

- Consider Audit Committee minutes.
- Investigate fruitless, wasteful, irregular and unauthorized expenditure when delegated by Council.

2.3 11 February 2014

- Consider and evaluate content of annual report.
- Review annual financial statements and Auditor-General report.
- Evaluate the extent to which the Auditor-General recommendations from previous year have been completed.
- Consider Audit Committee minutes.
- Investigate fruitless, wasteful, irregular and unauthorized expenditure when delegated by Council.

2.4 13 May 2014

- Consider Audit Committee minutes.
- Investigate fruitless, wasteful, irregular and unauthorized expenditure when delegated by Council.
- Annual year plan – 2014/2015

2.5 16 September 2014

- Evaluate annual financial statements submitted to Auditor-General.
- Consider Audit Committee minutes.
- Investigate fruitless, wasteful, irregular and unauthorized expenditures when delegated by Council.
- Approve MPAC annual year planner.
- Prepare and submit MPAC annual performance report on activities and resolutions taken.

3. **THAT** Special Municipal Public Accounts Committee meetings be scheduled for the following months to consider the Financial Quarterly Report:

3.1. August 2013 (To consider quarterly report for April to June 2013).

3.2. November 2013 (To consider quarterly report for July to September 2013).

3.3. The quarterly report for September to December 2013 will be considered at the ordinary scheduled meeting for 17 February 2014.

3.4. The quarterly report for January to March 2014 will be considered at the ordinary scheduled meeting for 14 May 2014.

C11/07/2013**FINANCES: FRUITLESS & WASTEFUL EXPENDITURE**

3/2/4/1/15 (X)/ls

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the report by the Executive Director: Financial Services regarding the fruitless and wasteful expenditure, be noted.
2. **THAT** Council take note of the two cases of possible fruitless and wasteful expenditure.
3. **THAT** a Council Committee be appointed to investigate and make recommendations to Council.
4. **THAT** the following Council Committee be appointed to investigate and make recommendations to Council on the possible fruitless and wasteful expenditure as mentioned in the report:

4.1 Cllr E F Mathebula- Chairperson

4.2 Ald H Pilodia

C14/07/2013

**LAND: APPLICATION TO PURCHASE A PORTION OF ERF 336 NASARET
FOR THE PURPOSE OF ESTABLISHING A FILLING STATION**

7/2/3/2 (E)/iec

[MM 66966; 82334]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council confirm that Erf 366 Nasaret measuring 2191m² in extent ("the property") is not needed for the provision of the basic level of municipal services.
2. **THAT** the application to purchase the property not be approved and the applicants be informed accordingly.
3. **THAT** the property be sold by public auction for a filling station, convenience shop and related activities subject to the following conditions:
 - 3.1. **That** the market value for the property be determined at R88 000,00 (Eighty Eight Thousand Rand) excluding VAT.
 - 3.2. **That** the reserve price for the property be determined at R59 000,00 (Fifty Nine Thousand Rand) excluding VAT.
 - 3.3. **That** the property be revalued should a transaction not be concluded within 12 months from the date of valuation (22/04/2013).
 - 3.4. **That** note be taken that the property has access to engineering services, however there is a sewerline that need to be re-routed at the cost of successful tenderer.
 - 3.5. **That** should there be bigger capacity required for services, the cost thereof be for the account of the successful tenderer.
 - 3.6. **That** the payment of the purchase price be strictly cash in accordance with Section 47(3)(aa) of the Supply Chain Management Policy of Council.
 - 3.7. **That** the successful bidder be responsible to pay the required service installation/ connection costs and costs for the re-routing of the sewerage line.
 - 3.8. **That** proceeds received from the sale be allocated to vote number 929/001 (Township Development Suspense Account : Sale).
 - 3.9. **That** Erf 336, Nasaret be derecognized from the asset register.

- 3.10. **That** the profit/ loss from the sale be recognized in the statement of financial performance.
4. **THAT** the following special conditions also be applicable:
- 4.1. **That** the public auction be conducted by one of the attorneys on the Council's panel at a fee equal to 2,5% of the original purchase price at the cost of the Council.
- 4.2. **That** the terms and conditions applicable for the sale of business stands be made applicable with the compilation of the deed of sale.
- 4.3. **That** a discount of 30% be granted to a black purchaser or company whereby 51% of the shares are held by an black person/s on condition that the property may only be resold with prior permission of the Council, which permission shall be granted if Council is satisfied that no fronting has taken place and that the black person/s has / have benefited sufficiently from the transaction and that if the property/ properties was/ were to a company, Council is satisfied that the composition of the company has not changed since the original sale.

C19/07/2013

LAND: RENEWAL OF LEASE AGREEMENT : PORTIONS OF THE FARM

BANKFONTEIN 375 JS

7/2/1/3 (T)/iec

[MM69534]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the Lease Agreement between this Municipality and the applicant / lessee for a portion of Erf 521 Somaphepha Village measuring 12 hectares in extent ("the property") be renewed for a period of 5 (five) years under the same terms and conditions of the existing agreement.
2. **THAT** the renewal of the Lease Agreement be subject to the following conditions:
- 2.1 **That** the requirements of Section 33 of the MFMA be complied with.
- 2.2 **That** the request to include sheep farming be approved.
- 2.3 **That** the request to reduce or suspend the payment of the lease amount not be approved because it will set a bad precedent and is contrary to the MFMA.
- 2.4 **That** the lease agreement R100,00 (One Hundred Rand) per hectare per annum excluding VAT.
- 2.5 **That** the escalation be 10% per annum, reviewable on a 3 yearly basis.

- 2.6 **That** the lease amount be revalued should a lease agreement not be concluded within 12 months from the date of valuation (12/09/2012).
- 2.7 **That** no compensation will be due to the applicant / lessee for permanent buildings constructed by him as permanent structures are constructed at own risk on leased land.
- 2.8 **That** the request to include an option to buy the leased property not be approved as the property will be needed by the Municipality in future.
- 2.9 **That** the property be fenced off to the satisfaction of the Department Town Planning and Human Settlement.
- 2.10 **That** the applicant / lessee be required to specify the number of livestock to be kept on the piece of land in order to assess if the livestock will not result in the overgrazing of the land.
- 2.11 **That** the note be taken that the site is under the supply area of Eskom and as such, any enquiry relating to electricity, Eskom has to be contacted directly.
- 2.12 **That** the note be taken that the applicant / lessee is currently in arrears with ±R1 026.00 (One Thousand Twenty Six Rand) and that the lease only be renewed after the arrear amount is paid up to date.
- 2.13 **That** the lease only be renewed after the conditions of Section 33 of the Municipal Finance Management Act, Act 56 of 2003 had been complied with.
- 2.14 **That** proceeds from the lease be allocated to vote number 555/020 (Fixed Property : Rental Land).

C20/07/2013

LAND: APPLICATION TO EXTEND THE LEASE : A PORTION OF PORTION 27 OF THE FARM MIDDELBURG TOWN & TOWNLANDS

7/2/13 (T)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the Lease Agreement between the Lessee and the Council of Portion 27 of the farm Middelburg Town and Townlands 287 JS ("the property") be renewed for a period of 3 years with an option to renew for another 3 year period.
2. **THAT** the rental amount be R180.00 (One Hundred and Eighty Rand) per hectare per annum excluding VAT.
3. **THAT** the rental amount escalate by 10% per annum and be reviewed after 3 years.

4. **THAT** the rental amount be reviewed should the Lease Agreement not be concluded within 12 months from the date of valuation (26/02/2013).
5. **THAT** the proceeds received from the sale be allocated to vote number 555/020 (Fixed Property : Rental Land).

C22/07/2013

**LAND: APPLICATION FOR RENEWAL OF LEASE AGREEMENT : ERF 2449
AERORAND**

7/2/1/3 (T)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the Lease Agreement between the Lessee and the Council for Erf 2449 Aerorand measuring 400sqm in extent ("the property") be renewed for a period of 3 years with an option to renew for a further 3 years period.
2. **THAT** the rental amount be R600.00 (Six Hundred Rand) per year, excluding VAT.
3. **THAT** the rental amount escalate with 10% per annum.
4. **THAT** the property be re-valued should a transaction not be concluded within 12 months from the date of valuation (06/12/2012).
5. **THAT** the proceeds received from the Lease be allocated to vote number 555/020 (Fixed Property : Rental Land).

C24/07/2013

**LAND: APPLICATION TO LEASE ERF 5225 MIDDELBURG EXTENSION 04,
MEASURING 1,5597 HECTARE**

7/2/1/3 (T)/yb

[MM 72896]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the Council approve the application to renew the Lease Agreement in respect of Erf 5225 Middelburg Extension 04 measuring 1,5597 hectares in extent ("the property") for a period of 3 years with an option to renew for another 3 years period.
2. **THAT** the lease amount be R120.00 (One Hundred and Twenty Rand) per year with no escalation but with a 3 yearly review.
3. **THAT** the subject property be re-valuated should a transaction not be concluded within 12 months from the date of valuation (13/11/2012).
4. **THAT** proceeds received from the lease be allocated to vote number 555/020 (Fixed Property : Rental Land).

C25/07/2013

LAND: APPLICATION TO REPURCHASE PORTION 9 OF ERF 10986

MIDDELBURG EXTENSION 11

7/2/3/2; Ptn 9 Erf 10986 X 11 (E)/em

[MM52887]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council confirm that Portion 9 of Erf 10986 Middelburg Extension 11 measures 28617m² in extent ("the property") is not needed for the rendering of the basic municipal services.
2. **THAT** the application to purchase Portion 9 of Erf 10986 Middelburg Extension 11 not be approved and the applicant be informed accordingly.
3. **THAT** the Accounting Officer be authorized to dispose of the property by means of public bidding processes.
4. **THAT** the reserve price be R1 860 000.00 (One Million Eight Hundred and Sixty Thousand Rand), excluding VAT.
5. **THAT** the property be revalued should the transaction not be concluded within nine (9) months from the date of the Council resolution.
6. **THAT** the sewerline be protected with a servitude registered in favour of the Council and that no permanent structures be erected on the sewerline.
7. **THAT** the condition stipulated in Paragraph 6 above should be contained in the title deed of the property.
8. **That** the payment of the purchase price be strictly cash as in terms of Section 47(1)(3)(aa) of the Supply Chain Management Policy of the Council.
9. **THAT** all connection costs will be for the account of the successful bidder.

C26/07/2013

**LAND: APPLICATION FOR RENEWAL OF THE LEASE AGREEMENT:
PORTION OF THE REMAINDER OF PORTION 27 OF THE FARM
MIDDELBURG TOWN AND TOWNLANDS 287 JS**

7/2/1/3 (T)/iec

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the lease agreement between the applicant (lessee) and the Council be renewed for a period of 3 years with an option to renew for a further 3 years period.
2. **THAT** the rental be R370.00 per month excluding VAT.
3. **THAT** the rental shall escalate with 5% per annum.
4. **THAT** the proceeds received from the lease be allocated to vote number 555/020 (Fixed Property : Rental land).

C27/07/2013

ASSETS: REDUNDANT ASSETS WITHIN THE LEGAL & ADMINISTRATION DEPARTMENT

6/1/2/1 (K)/lt

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** assets listed under point 3 of the comments by the Executive Director: Financial Services be written off from the asset register and sold at the auction.
2. **THAT** the redundant inventory items listed under point 4 of the comments by the Executive Director: Financial Services be sold at the next auction.
3. **THAT** the nett gain or loss on disposal of the assets be recognised in the statement of financial performance

C28/07/2013

LAND: APPLICATION TO REPURCHASE ERF 73 KOMATI

7/2/3/2/18 (C)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council confirm that Erf 73 Komati ("the property") is not needed for the provision of the basic municipal services as stipulated in Section 14(2) of the Local Government : Municipal Finance Management Act 56 of 2003.
2. **THAT** Council approve the application to repurchase Erf 73 Komati.
3. **THAT** the Accounting Officer be authorised to dispose off Erf 73 Komati as an unsolicited bid as per Section 44 of the Council's Supply Chain Management Policy.
4. **THAT** Council confirm that the fair market value of the property is R44 000.00 (Forty Four Thousand Rand) excluding VAT.
5. **THAT** Council confirm that, for alienation by means of a public bidding process, the reserve price is R29 000.00 (Twenty Nine Thousand Rand), excluding VAT.
6. **THAT** the subject property be re-valued should a transaction not be concluded within 12 months from the date of valuation.
7. **THAT** the payment of the purchase price be strictly cash as in terms of Section 47(3)(aa) of the Council's Supply Chain Management Policy.
8. **THAT** the amount of R6 142,39 be reinstated on the account and be paid by Mr. Shandu before a deed of sale can be concluded.

9. **THAT** proceeds received from the sale be allocated to vote number 935/501 (Land Trust Fund : Sale of Land).
10. **THAT** Erf 73 Komati be derecognized from the asset register and be transferred to inventory register.
11. **THAT** the profit / loss from the sale be recognized in the statement of financial performance.
12. **THAT** the proposed sale of the property be advertised in terms of Section 21 of the Municipal Systems Act 32 of 2000 as amended, read together with Section 79(18) of the Local Government Ordinance 17 of 1939 as amended, Section 113 of the Municipal Finance Management Act 56 of 2003 and Section 44 of the Council's Supply Chain Management Policy.

C30/07/2013

**LAND: APPLICATION TO LEASE A PORTION OF ERF 1043 ROCKDALE
EXTENSION 00 FOR PRAYER OVEN PURPOSES**

7/2/13 (E)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council confirm that a portion of Erf 1043 Rockdale Extension 00 is not needed to render the basic level of municipal services.
2. **THAT** the Accounting Officer be authorised to deal with this matter as unsolicited bid.
3. **THAT** the application to lease a portion of Erf 1043 Rockdale Extension 00 be approved subject to the following conditions:
 - 3.1 **That** the extent of the portion to be leased for prayer oven purposes be limited to 80m².
 - 3.2 **That** the portion of land to be used for prayer oven purposes be fenced off if necessary and maintained in accordance with the standards set by the Director: Town Planning and Human Settlement.
 - 3.3 **That** a site development plan that depicts the proposed development on the erf be submitted to Council for approval.
 - 3.4 **That** only a prayer oven and related activities shall be allowed to take place on the allocated portion.
 - 3.5 **That** no permanent structures shall be erected on the subject property.
 - 3.6 **That** the recommended lease amount be R50.00 (Fifty Rand) per month excluding VAT.

- 3.7 **That** the escalation be 10% per annum reviewable 3 (three) yearly.
- 3.8 **That** the subject property be revalued should a lease agreement not be concluded within 12 months from the date of valuation.
- 3.9 **That** proceeds received from the lease be allocated to vote number 555/020 (Fixed Property : Rental Land).
- 3.10 **That** should it be required to upgrade or re-design the park, the applicant be willing to move or relocate.
- 3.11 **That** the proposed lease be advertised in terms of Section 79(18) of the Local Government Ordinance 17 of 1939 as amended, read with Section 21 of the Municipal Systems Act 32 of 2000, Section 113 of the Municipal Finance Management Act 56 of 2003 and Section 44 of the Council's Supply Chain Management Policy.

C32/07/2013

**TOWN PLANNING: APPLICATION FOR ACQUIRING A PORTION OF ERF 871
MIDDELBURG ALSO KNOWN AS GILFILLAN SQUARE**

7/2/3/2/4 (E)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

- 1. **THAT** the Council confirm that Erf 871 Middelburg also known as Gilfillan Square ("the property") is not needed to render the basic level of Municipal Services.
- 2. **THAT** the Accounting Officer be authorised to lease this property as unsolicited bid.
- 3. **THAT** the application to lease the property to develop sports fields, ablution facilities and storeroom for equipment be approved subject to the following conditions:
 - 3.1 **That** the lease period be for 3 years with an option to renew for a further period of 3 years only.
 - 3.2 **That** the application be responsible for all service costs.
 - 3.3 **That** the lease amount be R1 200.00 (One Thousand Two Hundred Rand) per annum excluding VAT.
 - 3.4 **That** the recommended escalation be 10% per annum with a 3 yearly review.
 - 3.5 **That** the lease amount be reviewed after 12 months from the date of valuation should a lease agreement not be concluded.
 - 3.6 **That** no permanent structures be erected on the portion of land.

- 3.7 **That** the applicant be responsible for bulk service contribution and service connection costs.
- 3.8 **That** should the Council decide to let the property proceeds received from the lease be allocated to vote number 555/020 (Fixed Property : Rental Land).
- 3.9 **That** the lease agreement be treated in accordance with the applicable accounting standards.

C33/07/2013**ASSETS: REDUNDANT ITEMS: DEPARTMENT OF ELECTRICAL ENGINEERING SERVICES**

6/1/2 (B)/ wm

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director: Infrastructure Services regarding the redundant items of Electrical Engineering Services.
2. **THAT** assets listed under point 3 of the comments by the Executive Director: Financial Services be written off from the asset register and sold at the next auction.
3. **THAT** the assets listed under point 4 of the comments by the Executive Director: Financial Services be sold at the next auction as obsolete items.
4. **THAT** the nett gain or loss on disposal of the assets, be recognised in the statement of financial performance.

C34/07/2013**ASSETS: EQUIPMENT TO BE WRITTEN OFF: DEPARTMENT OF CIVIL ENGINEERING SERVICES**

6/1/3/1/1/1(X)

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director: Infrastructure Services regarding the redundant items of Civil Engineering Services.
2. **THAT** assets listed under point 3 of the comments by the Executive Director: Financial Services be written off from the asset register and be sold at the next auction.
3. **THAT** the redundant inventory under point 4 of the comments by the Executive Director: Financial Services be sold at the next auction.
4. **THAT** the nett gain or loss on disposal of the assets, be recognised in the statement of financial performance.

C35/07/2013

LAND: APPLICATIONS TO LEASE PORTIONS OF THE REMAINDER OF PORTION 27 OF THE FARM MIDDELBURG TOWN AND TOWNLANDS 287 JS FOR INDUSTRIAL PURPOSES

7/2/3/2/3 (E)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the Council confirm that 70 portions measuring 500m² in extent of the Remainder of Portion 27 of the farm Middelburg Town and Townlands 287 JS is not needed to render the basic level of municipal services.
2. **THAT** the Council approve the applications to lease 70 portions of the Remainder of Portion 27 of the farm Middelburg Town and Townlands 287 JS for light industrial purposes subject to the following conditions:
 - 2.1 **That** 70 portions measuring 500m² each be made available to the applicants for light industrial related activities.
 - 2.2 **That** the extent of the portions of the Remainder of Portion 27 of the farm Middelburg Town and Townlands 287 JS to be leased be limited to 500m².
 - 2.3 **That** the lease be limited to two years.
 - 2.4 **That** the alienated portions shall only be used for light industrial purposes which must be approved by the Director: Town Planning and Human Settlement before exercising therefore.
 - 2.5 **That** no erection of permanent structure shall be allowed on the alienated portions.
 - 2.6 **That** the alienated portions be fenced off to the satisfaction of the Council.
 - 2.7 **That** all activities shall only take place within the boundaries of the alienated portions.
 - 2.8 **That** all necessary precautionary measures shall be taken to prevent all types of pollution.
 - 2.9 **That** an environmental management plan shall be submitted for approval before the activity may be commenced with.
 - 2.10 **That** the final location of the portions measuring 500m² each be determined by the Director: Town Planning and Human Settlement.
 - 2.11 **That** the Accounting Officer be authorised to approve the applications as unsolicited bid.

3. **THAT** the recommended lease amount be R0.65 (Sixty Five Cents) per square metre per month.
4. **THAT** the recommended escalation be 20% per annum and reviewable 3 yearly.
5. **THAT** the subject portions be re-valued should lease agreements not be concluded within 12 months from the date of valuation (20 February 2013).
6. **THAT** the applicants priorly provide a cash deposit to cover water and sanitation connection costs.
7. **THAT** proceeds received from the lease be allocated to vote number 555/020 (Fixed Property : Rental Land).
8. **THAT** the proposed leases be advertised in terms of Section 79(18) of the Local Government Ordinance 17 of 1939 as amended, read together with Section 32 of 2000 as amended, Section 113 of the Municipal Finance Management Act 56 of 2003 and Section 44 of the Council's Supply Chain Management Policy.

C36/07/2013

**TOWN PLANNING: APPLICATION TO PURCHASE A PORTION OF THE
REMAINDER OF ERF 3974 MIDDELBURG EXTENSION 11 ADJACENT TO
REMAINDER OF ERF 3936 MIDDELBURG EXTENSION 11**

7/2/3/2/4 (C)/yb

[MM 69096]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council confirm that a portion of the Remainder of Erf 3974 Middelburg Extension 11 (hereinafter "the property") adjacent to the Remainder of Erf 3936 Middelburg Extension 11 is not needed for the provision of the basic municipal services as stipulated in Section 14(2) of the Local Government : Municipal Finance Management Act.
2. **THAT** Council approve the application to purchase the property adjacent to the Remainder of Erf 3936 Middelburg Extension 11.
3. **THAT** the Accounting Officer be authorised to dispose off the property as an unsolicited bid as per Section 44 of the Council's Supply Chain Management Policy.
4. **THAT** the Director : Town Planning & Human Settlement be authorised to re-zone and sub-divide the property up to the existing rail siding.
5. **THAT** the Director : Town Planning & Human Settlement be authorised to appoint a consultant to conduct the town planning processes.

6. **THAT** the Director : Town Planning & Human Settlement be authorised to find out from the adjacent land owners if they are interested in purchasing the portions of the subject property.
7. **THAT** the applicant be informed of the Council's intention.
8. **THAT** no permanent structures be erected on the portions to be leased.
9. **THAT** Council confirm that fair market value of the property is R80/m² (Eighty Rand) per m² excluding VAT.
10. **THAT** the rental amount be R0.70/m² (Seventy Cent) per m² excluding VAT and escalating be 10% per annum.
11. **THAT** the subject property be re-valued and a new lease amount be determined should a transaction not be concluded within 12 months from the date of valuation (18 February 2013).
12. **THAT** the payment of the purchase price be strictly cash as in terms of Section 47(3)(aa) of the Council's Supply Chain Management Policy.
13. **THAT** the proceeds received from the sale be allocated to vote number 926 / 601 (Township Development Suspension Account : Sale of Land : Middelburg Extension 11).
14. **THAT** the proceeds received from the lease be allocated to vote number 555/020 (Fixed Property : Rental Land).
15. **THAT**, should Council decide to sell the property, it be derecognised from the asset register.
16. **THAT** the profit / loss from the sale be recognised in the Statement of Financial Performance.
17. **THAT** the deeds of sale or lease agreements be entered into with the applicants.
18. **THAT** the proposed sale or lease of the property be advertised in terms of Section 79(18) of the Local Government Ordinance 17 of 1939 as amended, Section 21 of the Municipal Systems Act 32 of 2000 as amended, Section 113 of the Municipal Finance Management Act 56 of 2003 and Section 44 of the Council's Supply Chain Management Policy.

C39/07/2013

**LAND: APPLICATION FOR PORTIONS OF PORTION 9 AND PORTION 16 OF
THE FARM RIETFontein 286JS**

7/2/1/3 (F)/yb

[MM 60494, 63658 & 64549]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council confirm that portions of Portions 9 and 16 of the farm Rietfontein 287 JS measuring 1 (one) hectare in extent ("the properties") are not needed to provide minimum level of basic municipal services.
2. **THAT** the Accounting Officer be authorised to alienate the properties as unsolicited bid.
3. **THAT** Council approve the applications to lease portions of Portion 9 and 16 of the farm Rietfontein 286 JS measuring 1 hectare per portion subject to the following conditions:
 - 3.1 **That** the lease be limited to three years.
 - 3.2 **That** the alienated portions shall only be utilised for the purposes of poultry and piggery farming.
 - 3.3 **That** no erection of a permanent structure be allowed on the properties.
 - 3.4 **That** the allocated portions be fenced off to the satisfaction of the Council.
 - 3.5 **That** the lease amount be R600,00 (Six Hundred Rand) per annum excluding VAT for each portion.
 - 3.6 **That** there be a 10% escalation per annum which is reviewable 3 yearly.
 - 3.7 **That** the subject property be re-valued should a lease agreement not be concluded within 12 months from the date of valuation (24/07/2012).
 - 3.8 **That** proceeds received from the lease be allocated to vote number 555/020 (Fixed Property : Rental Land).
 - 3.9 **That** the activity only be allowed at a distance of 500m from the residential area and 100 m away from any water source.
 - 3.10 **That** the applicants should submit the Environmental Management Plan and also explain how waste and air pollution is going to be controlled before the Lease Agreements are concluded.

- 3.11 **That** the Council will have the right to terminate the contract should it be found that the proposed poultry and piggery projects presents hazardous conditions to the surrounding areas.
 - 3.12 **That** handling and disposal of liquid waste or effluent produced from washing and cleaning operations and related activities ought to comply with Steve Tshwete Local Municipality Nuisance By-laws aimed at the minimization of such pollution for the benefit of Tokologo residents in line with the necessary Environmental Management Plan.
 - 3.13 **That** due to the frequent outbreaks of bird-flu and related air-borne diseases an undertaking to implement emergency measures (including culling the animals) for the protection of human life, ought to form part of the lease agreement.
 - 3.14 **That** it be noted that the stand is not serviced and as the applicants are not allowed to erect a permanent structure, an electrical connection can not be made.
 - 3.15 **That** should there be a need for the extension of services, this will be done at the cost to the applicants.
 - 3.16 **That** the proposed leases of the properties be advertised in terms of Section 79(18) of the Local Government Ordinance 17 of 1939 as amended, Section 21 of the Municipal Systems Act 32 of 2000 as amended, Section 113 of the Municipal Finance Management Act 56 of 2003 and Section 44 of the Council's Supply Chain Management Policy.
4. **THAT** Council Resolutions C29/01/2006 and C29/07/2009 be rescinded due to the failure of the applicants to utilise the allocated portions and that the applicants be informed accordingly.

C40/07/2013

ASSETS: ASSET REGISTER: REDUNDANT ITEMS: COMMUNITY SERVICES

6/1/2 (B)/ wm

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director: Community Services regarding redundant items.
2. **THAT** the assets listed under point 3 of the comments by the Executive Director: Financial Services be written off from the asset register and be sold at the next auction.
3. **THAT** the obsolete inventory list, mentioned under point 4 of the comments by the Executive Director: Financial Services be written off and be sold at the next auction.

4. **THAT** the nett gain or loss disposal of the assets be recognised in the statement of Financial Performance.

C43/07/2013

ASSETS: DISPOSAL OF FIREARMS

14/1/1/3/2 (X)/ls

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director: Community Services regarding the disposal of firearms, fifteen (14) handguns, three(3) Rifles and fifteen (15) shotguns.
2. **THAT** the above firearms be regarded as redundant and be disposed by South African Police Services (SAPS) in terms of the Firearm Control Act, Act 60 of 2000.
3. **THAT** the Municipality has to comply with Regulation 94 of the Firearm Control Regulations, 2004, when handling in the firearms to the South African Police Services.

C51/07/2013

**FINANCES: ADJUSTMENT BUDGET FOR THE 2012/2013 FINANCIAL YEAR:
JULY 2013**

5/1/2 (B)/wm

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the unauthorised expenditure of R350 000 on P1100224 due to the oversight be approved in terms of Section 32(2)(a)(i) of the MFMA.
2. **THAT** the adjustment budget for the 2012/2013 financial year as permitted in terms of Section 28(c) of the MFMA be approved as set out in the following adjustment budget tables:
 - 2.1 Table B1 : Adjustments budget summary
 - 2.2 Table B2 : Adjustments budget on financial performance by vote (standard classification)
 - 2.3 Table B3 : Adjustments budget on financial performance by vote (municipal vote)
 - 2.4 Table B4 : Adjustments budget on financial performance revenue by source and expenditure by type
 - 2.5 Table B5 : Adjustments capital expenditure budget by vote and funding

- | | | | |
|------|-----------|---|---|
| 2.6 | Table B6 | : | Adjustments budget on financial position |
| 2.7 | Table B7 | : | Adjustments budget on cash flow |
| 2.8 | Table B8 | : | Cash backed reserves/accumulated surplus reconciliation |
| 2.9 | Table B9 | : | Asset management |
| 2.10 | Table B10 | : | Basic service delivery management |
3. **THAT** the adjusted service delivery and budget implementation plan and targets as set out in the following supporting tables under **ANNEXURE A** be approved:
- | | | | |
|-----|------------------------|---|--|
| 3.1 | Supporting table SB15 | : | Adjustments budget monthly cash flow |
| 3.2 | Supporting table SB16 | : | Adjustments budget on monthly capital expenditure (municipal vote) |
| 3.3 | Supporting table SB17 | : | Adjustments budget on monthly capital expenditure by vote (standard classification) |
| 3.4 | Supporting table SB18a | : | Adjustments budget on capital expenditure on new assets by asset class |
| 3.5 | Support table SB18b | : | Adjustments budget on capital expenditure on renewal of existing assets by asset class |
4. **THAT** permission be granted to the Executive Director: Financial Services to submit the Adjustment Budget with the amended SDBIP to National Treasury and Provincial Treasury.
5. **THAT** the Adjustment Budget with the amended Service Delivery and Budget Implementation Plan be advertised within 10 working days after approval by Council in accordance with Section 21A of the Municipal Systems Act.
6. **THAT** permission be granted to the Executive Director: Financial Services to place the Adjustment Budget on the Municipal website.

C52/07/2013

FINANCES: FINANCIAL QUARTERLY REPORT: JUNE 2013

9/2/1(X)/ls

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director: Financial Services regarding the financial quarterly report for June 2013.
2. **THAT** the quarterly in-year report on the implementation of the budget and the financial affairs for the municipality referred to in Section 52(d) of the MFMA for the quarter ending 30 June 2013 be noted.
3. **THAT** permission be granted to the Executive Director: Financial Services to submit the report in both an electronic and hard copy format to the National and Provincial Treasuries within five working days after tabling in the Council.
4. **THAT** the quarterly in-year report for the quarter ending 30 June 2013 be placed on the municipal website.

C55/07/2013

LAND: APPLICATION FOR RENEWAL OF LEASE AGREEMENT : A PORTION OF THE REMAINDER OF PORTION 27 OF THE FARM MIDDELBURG TOWN AND TOWNLAND 287 JS MEASURING 2,32 HECTARES

7/2/3/2 (T)/iec

[MM 68777]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council approve the application to renew the lease agreement of a portion of the Remainder of Portion 27 of the Farm Middelburg Town and Townlands 287 JS measuring 2,32 hectares for agricultural purpose for a 3 years period with an option to renew for a further 3 years period.
 - 1.1 **That** the recommended lease amount be R730.00 per annum excluding VAT.
 - 1.2 **That** there be a 10% escalation per annum, commencing from 01 July 2013.
 - 1.3 **That** the subject property be re-valued should the transaction not be concluded within 12 months from the date of valuation (19/06/2013).
 - 1.4 **That** the proceeds received from the lease be allocated to vote number 555/020 (Fixed Property Rental Land).

C56/07/2013

LAND: APPLICATION FOR RENEWAL OF LEASE AGREEMENT : SPORTS FIELD AND CLUB HOUSE

7/2/1/3 (T)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council approve the application to renew the lease agreement between Council and Rhino Ring Ball Club in respect of Sports Field and Club House at Kees Taljaard Sports Stadium subject to the following conditions:
 - 1.1 **That** the lease agreement be renewed for a period of 3 (three) years with an option to renew to a further 3 (three) years.
 - 1.2 **That** the lease agreement be R1 800.00 (One Thousand Eight Hundred Rand) per annum including VAT.
 - 1.3 **That** there be a 10% escalation per annum, commencing from 01 July 2013.
 - 1.4 **That** the subject property be revalued should the transaction not be concluded within 12 months from the date of valuation (10/06/2013).
 - 1.5 **That** the lessee be responsible for the adhoc maintenance of the property.
 - 1.6 **That** the lessee be responsible for security by installing an alarm system.
 - 1.7 **That** any power requirement charges will be at the cost of the applicant / lessee.
 - 1.8 **That** the proceeds received from the lease must be allocated to vote number 530/010 (Sports Grounds Rent : Sports Clubs).

C57/07/2013

LAND: APPLICATION TO LEASE A PORTION OF PORTION 6 OF THE FARM GRASFONTEIN 199 IS FOR THE DEVELOPMENT OF AN ACTIVE PARK

7/2/1/3 (E)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the Council confirm that a portion of Portion 6 of the farm Grasfontein 199 IS is measuring 3000m² ("the property") is not needed to render the basic level of municipal services.
2. **THAT** the Accounting Officer be authorised to alienate the subject property as unsolicited bid.

3. **THAT** the application to lease a portion of Portion 6 of the farm Grasfontein 199 IS for the development of an active park and car wash be approved subject to the following conditions:
- 3.1 **That** the extent of the piece of land to be alienated be limited to 3000m².
 - 3.2 **That** the lease be limited to 3 (three) years.
 - 3.3 **That** the Council shall decide the activities that shall be permitted on the allocated portion, based on the possible impact of each land use on the environment.
 - 3.4 **That** no activities shall be conducted on the subject property after 22:00.
 - 3.5 **That** no erection of permanent structures shall be allowed on the subject property.
 - 3.6 **That** the allocated portion be fenced off to the satisfaction of the Council.
 - 3.7 **That** the parking of vehicles should only take place within the allocated portion.
 - 3.8 **That** all necessary precautions shall be taken to prevent all types of pollution.
 - 3.9 **That** the recommended lease amount be R300.00 (Three Hundred Rand) per month, excluding VAT.
 - 3.10 **That** the recommended escalation be 10% per annum with a 3 (three) yearly review.
 - 3.11 **That** the applicant adheres to the conditions as stipulated on the comments by the Executive Director : Infrastructure Services.
 - 3.12 **That** the applicant priorly provides a cash deposit to cover connection costs and other related costs.
 - 3.12 **That** proceeds received from the sale be allocated to vote number 555/020 (Fixed Property: Rental Land).

C58/07/2013

**LAND: APPLICATION TO LEASE A PORTION OF PORTION 27 OF THE FARM
MIDDELBURG TOWN AND TOWNLANDS 287 JS : FOR PARKING PURPOSES**

7/2/13 (E)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the Council confirm that a portion of the Remainder of Portion 148 of the farm Middelburg Town & Townlands 287 JS measuring 4000m² ("the property") is not needed to render the basic level of municipal services.
2. **THAT** the Accounting Officer be authorised to alienate the subject property as unsolicited bid.
3. **THAT** the application to lease a portion of the Remainder of Portion 148 of the farm Middelburg Town & Townlands 287 JS for parking purposes be approved subject to the following conditions:
 - 3.1 **That** a portion measuring only 4000m² be made available to the applicant for parking purposes.
 - 3.2 **That** a 3 (three) year lease agreement be entered into between Council and the applicant.
 - 3.3 **That** the allocated portion shall be fenced off to the satisfaction of Council.
 - 3.4 **That** the final location of the portion measuring 4000m² be determined by the Director : Town Planning & Human Settlement and Director : Civil Engineering Services.
 - 3.5 **That** the rental amount be R2 600.00 (Two Thousand Six Hundred Rand) per month, excluding VAT.
 - 3.6 **That** the recommended escalation be 10% per annum from the date of valuation with a 3 (three) yearly review.
 - 3.7 **That** the property be revalued should a lease agreement not be concluded within 12 months from the date of valuation (20/12/2012).
 - 3.8 **That** proceeds received from the lease be allocated to vote number 555/020 (Fixed Property : Rental Land).
 - 3.9 **That** the proposed lease of the property be advertised in terms of Section 21 of the Municipal Systems Act 32 of 2000 as amended, read together with the Municipal Finance Management Act 56 of 2003 and Section 37 of the Council's Supply Chain Management Policy.

C61/07/2013

**FINANCES: FRUITLESS AND WASTEFUL EXPENDITURE: ACCOMMODATION:
EXECUTIVE MAYOR: STATE OF THE NATIONAL ADDRESS**

3/2/4/1/15 (X)/ls

The Executive Mayor appointed Cllr N J Mahlangu as an Acting Executive Mayor and recuse himself with the consideration of this item.

RECOMMENDATION BY THE ACTING EXECUTIVE MAYOR

1. **THAT** the report by the Municipal Manager regarding the investigation by an Ad Hoc Committee on the possible fruitless and wasteful expenditure regarding the booking that was made for the Executive Mayor with the State of the National Address, be noted.
2. **THAT** note be taken that the condition of the hotel was not appropriate and the pictures of the hotel which were displayed on the website were misleading.
3. **THAT** the total amount of R859.00 that could not be recovered from the hotel, be written off as irrecoverable.

C62/07/2013

**FINANCES: FRUITLESS AND WASTEFUL EXPENDITURE:
ACCOMMODATION: STRATEGIC LEKGOTLA 3 TO 6 MARCH 2013**

3/2/4/1/15 (X)/ls

Cllrs SD Nkadimeng and EP Nkosi recused themselves with the consideration of this item.

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the report by the Municipal Manager regarding the investigation by an Ad Hoc Committee on the possible fruitless and wasteful expenditure regarding the accommodation for the Strategic Lekgotla 3 to 6 March 2013, be noted.
2. **THAT** the an amount of R5 175.00 be recovered from each of the following Councillors:
 - 2.1 Cllr R Xaba;
 - 2.2 Cllr S D Nkadimeng;
 - 2.3 Cllr E P Nkosi.
3. **THAT** the relevant Councillors make arrangements with the Executive Director: Financial Services regarding the payment of the said amount.

**DELEGATED
POWERS**

M02/07/2013

**COUNCIL ARRANGEMENTS: PROPOSED PROJECTS TO BE FUNDED BY
ESKOM THROUGH THEIR SOCIAL LABOUR PLAN**

16/2/R (X)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the content of the report by the Municipal Manager regarding the request to identify projects to be financed by ESKOM through their Social and Labour Plan program, be noted
2. **THAT** the projects listed in the report by the Municipal Manager be approved and submitted to ESKOM in order of their priority.
3. **THAT** Eskom further be advised that provision of Primary Health Care is in competency of the Provincial Government.

M03/07/2013

**COUNCIL ARRANGEMENTS: REQUEST FOR PRESENTATION: ELECTRICITY
ENERGY SAVER AND SEWERAGE BIO GAS AND LIGHT PROJECT**

8/1/2 (X)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the presentation which was made by Smaath Galaxy General Trading and Project, be noted.
2. **THAT** Smaath Galaxy General Trading and Project be informed that should Council wishes to make use of their services, Council's procurement policy will be followed.

M04/07/2013

**COUNCIL ARRANGEMENTS: REQUEST FOR PRESENTATION : VEGA
CORPORATE PROFILE AND CAPABILITY**

8/1/2(X)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the presentation which was made by Vega Turnkey Projects, be noted.
2. **THAT** Vega Turnkey Projects be informed that should Council wishes to make use of their services, Council's procurement policy will be followed.

M06/07/2013

FINANCES: AUDIT COMMITTEE MINUTES: MEETING 09 NOVEMBER 2012

3/2/4/1/17 (X)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the report by the Executive Director: Financial Services regarding the submission of the Audit Committee Minutes for the meeting held on 09 November 2012, be noted.
2. **THAT** a progress report be submitted on the transfer of skills to the Internal Auditor by PWC.

M08/07/2013

FINANCES: FRUITLESS, WASTEFUL, IRREGULAR AND UNAUTHORIZED EXPENDITURE

3/2/4/1/17 (B)/em

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** note be taken that no new cases of fruitless, wasteful, irregular and unauthorised expenditure were referred by Council to MPAC.

M09/07/2013

COUNCIL ARRANGEMENT: INVITATION TO DO A PRESENTATION: NANO WATER TECHNOLOGIES AFRICA (PTY) LTD

8/1/2; 16/1/1/R (G)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the presentation by Nano Water Technologies Africa which was held on 20 June 2013, be noted.
2. **THAT** the Executive Director: Infrastructure Services investigate and submit a further report in this regard.

M10/07/2013

PERSONNEL: LEAVE DAYS EXCEEDING 48 DAYS: COUNCIL EMPLOYEES

4/2/1 (M)/ wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the report by the Executive Director: Financial Services regarding leave days exceeding 48 days, be noted.
2. **THAT** all employees who have accrued leave in excess of 48 days be required to take such excess leave before 31 January 2014, failing which such leave or any remaining portion thereof shall be forfeited.

3. **THAT** the Executive Director: Corporate Services be requested to draft and implement a leave taking procedure.

M12/07/2013

FINANCES: BURGLARY AT MHLUZI EXTENSION 5 PAYPOINT ON 18 APRIL 2013

5/12/1 (X)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director : Financial Services regarding the burglary that occurred at the Mhluzi, Extension 5 Paypoint on 18 April 2013.
2. **THAT** the said burglary be brought to the attention of Senior Officials within the SAPS.
3. **THAT** the Executive Director: Community Services be requested to do a thorough investigation and survey on the high risk areas within Steve Tshwete Local Municipality for security purposes.

M13/07/2013

FINANCES: QUARTERLY REPORT FOR SUPPLY CHAIN MANAGEMENT: THIRD QUARTERLY (JANUARY TO MARCH 2013)

9/2/2 (M)/wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the Quarterly report for Supply Chain Management for the quarter ended on 31 March 2013 as submitted by the Executive Director: Financial Services, be noted.
2. **THAT** the Executive Director: Corporate Services be requested to draft a year planner for Bid Committee meetings.
3. **THAT** the Executive Director: Financial Services be requested to arrange a workshop on Bid Committees.

M15/07/2013

SUPPORT SERVICES: AUDIT REPORT ON RECORDS MANAGEMENT

12/2/1/12 (Q)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the report by the Executive Director: Corporate Services regarding the Audit Report on Records Management within the Municipality as received from the Department of Culture, Sports and Recreation, be noted.
2. **THAT** it further be noted that the Records Management Practice within the municipality is according to the required standards and practices.

M16/07/2013

LAND: DONATION OF SITE BY ESKOM TO ESTABLISH A CEMETERY AT PULLENHOPE

7/2/1/3 (L)/yb

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the donation of Portion 10 (a portion of Portion 09) of the farm Hendrina Power Station 162 IS measuring 22 949 hectares in extent ("the property") by Eskom to this Municipality be accepted with appreciation.
2. **THAT** Eskom or its legal representative be requested to draft the deed of donation.
3. **THAT** Council be responsible for transfer costs to have the property registered in the name of this Municipality.
4. **THAT** the process of Environmental Impact Assessment for authorising the property to be use for a cemetery must be finalized before intended use is exercised.
5. **THAT** the rezoning of the subject property to the appropriate use be finalized before any activity may be commenced with on the subject property.
6. **THAT** note be taken that this Municipality does not distribute electricity in this area and the power station is responsible for the service.
7. **THAT** note be taken that water is already available and its only sewer that will need to be extended.
8. **THAT** although the property is donated, that note be taken that the market value of the property is R350 000,00 (Three Hundred and Fifty Thousand Rand) excluding VAT as at 04 December 2012.
9. **THAT** transfer costs be debited against vote number 120/500 (Town Secretary : Legal Costs).
10. **THAT** should the donation be finalised, the donated land should be recognised (added on the asset register) as a capital asset.

M17/07/2013

COUNCIL ARRANGEMENTS: REPORT ON WARD COMMITTEES AND WARD COMMUNITY MEETINGS: JUNE 2013

3/2/6/1(A)/tn

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report regarding Ward Committee and Ward Community meetings that took place after the Ordinary Council meeting which was held on 30 May 2013.
2. **THAT** Special Mayoral Outreach be arranged at the following Wards as no Ward Community meetings took place:
 - 2.1 Ward 12
 - 2.2 Ward 13
 - 2.3 Ward 14
 - 2.4 Ward 15

M18/07/2013

LAND APPLICATION TO PURCHASE ERF 9635 EXTENSION 6 MHLUZI

7/2/3/2/3 (Y)/iec

[MM 66915]

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** it be noted that the item was withdrawn from the Agenda by the Deputy Municipal Manager.

M21/07/2013

INFORMATION: PROVINCIAL INFLATION BULLETIN - APRIL 2013

10/2/2/3 (X)/ls

RESOLVED BY THE EXECUTIVE MAYOR

THAT the Provincial Inflation Bulletin for the month of April 2013 as received from Department of Finance, be noted.

M23/07/2013

LEGISLATION: RESTITUTION OF LAND RIGHTS AMENDMENT BILL, 2013

1/1/1/72 (C)/yb

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director : Corporate Services on the Restitution of Land Rights Amendment Bill, 2013.
2. **THAT** the Department of Rural Development and Land Reform be informed that this Municipality supports the promulgation of the Restitution of Land Rights Amendment Bill, 2013, into an Act.

M29/07/2013

CONSTRUCTION PROGRESS: UPGRADING OF BOSKRANS WASTE WATER TREATMENT WORKS

16/1/1/R (B)/ wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the Construction Progress report on the upgrading of Boskrans Waste Water Treatment Works as submitted by the Executive Director: Infrastructure Services.
2. **THAT** Council take note of the likely savings to the tune of R19 million to the original budget figure (R15 million reduced through Budget Adjustment and a further R4 million from the Civil Works Contract).
3. **THAT** Council take note of the proposed completion date according to the current programme (having taken acceleration measures into account) as 30/09/2013.
4. **THAT** effort be made to improve the performance of each contractor and bring forward the completion date.
5. **THAT** should any acceleration measure be taken no extra cession ought to be incurred by the contractors.
6. **THAT** an inspection in loco be arranged at Boskrans Waste Water Treatment Works on the 26 July 2013.

M31/07/2013

PROVISION OF SERVICES IN THE RURAL AREAS

16/1/1/R; 16/5/3 (C)/iec

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director: Infrastructure Services on the provision of services in the rural areas.
2. **THAT** Resolution M24/08/2008 be rescinded in so far as it relates to the installation / use of only biological toilets as a sanitation facility.
3. **THAT** the policy on the Provision of Services in the Rural Areas be amended to make provision for any sanitation system which will not contaminate the ground water.
4. **THAT** new sanitation technologies be tested and tried (as pilots) in order to give communities greater variety of sanitation options.
5. **THAT** a further report, indicating which sanitation options are effective, acceptable to users and affordable (both capital and operational) be submitted to Council after such trials/pilots.

M37/07/2013

LAND: THEMEDA GAME FARM SERVICES PERMIT FOR PREDATORS (LIONS)

1/3/1/21 (C)/yb

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director : Infrastructure Services regarding the application for the permit to keep predators (lions).
2. **THAT** the application be supported by Council subject to the following conditions:
 - 2.1 **That** all conditions that may be imposed by the Mpumalanga Tourism and Parks Agency be complied with by the applicant.
 - 2.2 **That** the applicant indemnifies the Municipality from any claim whatsoever that may arise as a result of keeping the predators.
 - 2.3 **That** the applicant ensures that the limit of liability is sufficient to cater for any claim that may arise.
 - 2.4 **That** the limit of liability at least be R10 000 000.00 and that the applicant, on a yearly basis, provide proof to the Municipality that the liability policy is active.

M38/07/2013

PROGRESS REPORT: ESTABLISHMENT OF A TOWNSHIP TO BE KNOWN AS NEWTOWN EXTENSION ON A PORTION OF THE REMAINDER OF PORTION 27 OF THE FARM MIDDELBURG TOWN AND TOWNLAND 287 JS

7/2/3/2/4 (E)/yb

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the Newtown establishment progress report.
2. **THAT** the existing urban edge be amended in order to incorporate the proposed Newtown Extension Township.
3. **THAT** Council adopts the draft township layout plan and allow the Director : Town Planning and Human Settlements and Director : Civil Engineering Services to make amendments where it is necessary.
4. **THAT** the Layout Plan henceforth becomes the basis for new development based on an appropriate Engineering Services Report.
5. **THAT** the Task Team for Newtown bases its future work on the approved layout plan.

M41/07/2013

PUBLIC SERVICES: FIRE STATION MHLUZI

17/9/R (B)/ wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the need for a Fire Station in Mhluzi.
2. **THAT** Council grant permission that land may be made available for such a project.
3. **THAT** Portions 81, 82 and 83 of Erf 7744 Middelburg Extension 23 be identified for the construction of the Fire Station at Mhluzi.
4. **THAT** the Department of Town Planning and Human Settlement assist with the zoning and the Environmental Impact Study.
5. **THAT** the Department Infrastructure Services assist in providing infrastructure to the identified property.
6. **THAT** a follow-up report be submitted to Council outlining the financial impact and infrastructure detail by the Executive Director: Infrastructure Services.

M42/07/2013

COUNCIL ARRANGEMENTS: EDUCATION TRANSPORT SERVICES

17/3/3/2 (X)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** it be noted that the item was withdrawn from the Agenda by the Deputy Municipal Manager.

M44/07/2013

PUBLIC SERVICES: TOTAL CLIENT SERVICES LIMITED

8/1/2 (C)/ yb

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director : Community Services.
2. **THAT** Council, in principle, agree to the concept of public private partnership subject to a further report with financial implications being submitted to Council.
3. **THAT** the provisions of Council's Supply Chain Management Policy are adhered to.

M45/07/2013

**COUNCIL ARRANGEMENTS: 4TH/2013 POLITICAL
MONITORING COMMITTEE REPORT FOR HUMAN
SETTLEMENT & AGRICULTURE PORTFOLIO: APRIL &
MAY 2013**

3/2/4/1/22/2/1/5 (V)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during March & April 2013 within the Executive Directorate: Community Services, be noted subject to the following:
 - 1.1 **That** it be noted that a concern was raised with regards to slow internet access experienced when capturing housing needs forms.
- 2 **THAT** the activities planned for May 2013 within the Executive Directorate: Community Services, be noted.
- 3 **THAT** the progress made with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Community Services, be noted.
- 4 **THAT** the report on vacant positions, be noted.
- 5 **THAT** the progress made with the implementation of capital projects and with the SDBIP in respect of the Executive Directorate: Community Services, be noted.
- 6 **THAT** progress made with the implementation of council resolutions referred to the Executive Directorate: Community Services, be noted.
- 7 **THAT** the report on the development of new policies and by-laws within the Executive Directorate: Community Services, be noted.
- 8 **THAT** the responses provided by the Executive Directorate: Community Services in respect of matters raised by ward committees, be noted.
- 9 **THAT** progress made with the handling of matters raised by the MMC for Human Settlement & Agriculture regarding issues reported to him/her by Councillors and community members, be noted.
- 10 **THAT** responses by the Executive Directorate: Community Services on matters raised in complaint and suggestion boxes, be noted.

M46/07/2013

**COUNCIL ARRANGEMENTS: 4TH /2013 POLITICAL
MONITORING COMMITTEE REPORT FOR
INFRASTRUCTURE DEVELOPMENT & SERVICE
DELIVERY PORTFOLIO: MAY 2013**

3/2/4/1/22/2/1/4 (V)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during April 2013 within the Executive Directorate: Infrastructure Services, be noted subject to the following:
 - 1.1 **That** Councillors and Ward Committee Members be requested to monitor any construction of new or addition to a house or perimeter walls in order to check with Town Planning whether there was approval acquired.
- 2 **THAT** the activities planned for May 2013 within the Executive Directorate: Infrastructure Services, be noted.
- 3 **THAT** the progress made with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Infrastructure Services, be noted.
- 4 **THAT** the report on vacant positions, be noted.
- 5 **THAT** the progress made with the implementation of capital projects and with the SDBIP in respect of the Executive Directorate: Infrastructure Services, be noted.
- 6 **THAT** progress made with the implementation of council resolutions referred to the Executive Directorate: Infrastructure Services, be noted.
- 7 **THAT** the report on the development of new policies and by-laws within the Executive Directorate: Infrastructure Services, be noted.
- 8 **THAT** the responses provided by the Executive Directorate: Infrastructure Services in respect of matters raised by ward committees, be noted.
- 9 **THAT** progress made with the handling of matters raised by the MMC for Infrastructure Development and Service Delivery regarding issues reported to him/her by Councillors and community members, be noted.
- 10 **THAT** responses by the Executive Directorate: Infrastructure Services on matters raised in complaint and suggestion boxes, be noted.

M47/07/2013

**COUNCIL ARRANGEMENTS: 4TH/2013 POLITICAL
MONITORING COMMITTEE REPORT FOR ECONOMIC
DEVELOPMENT, FINANCE & AUDITING PORTFOLIO:
MAY 2013**

3/2/4/1/22/2/1/1 (V)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during April 2013 within the Executive Directorate: Financial Services, be noted subject to the following:
 - 1.1 **That** it be noted that a concern was raised with regards to the delays with the implementation of capital projects.
 - 1.2 **That** the Executive Director: Financial Services be requested to investigate the possibility of providing monthly progress on the capital projects attached as Annexure C of the report.
- 2 **THAT** the activities planned for May 2013 within the Executive Directorate: Financial Services, be noted.
- 3 **THAT** the progress made with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Financial Services, be noted.
- 4 **THAT** the report on vacant positions, be noted.
- 5 **THAT** the progress made with the implementation of capital projects and with the SDBIP in respect of the Executive Directorate: Financial Services, be noted.
- 6 **THAT** progress made with the implementation of council resolutions referred to the Executive Directorate: Financial Services, be noted.
- 7 **THAT** the report on the development of new policies and by-laws within the Executive Directorate: Financial Services, be noted.
- 8 **THAT** the responses provided by the Executive Directorate: Financial Services in respect of matters raised by ward committees, be noted.
- 9 **THAT** progress made with the handling of matters raised by the MMC for Economic Development, Finance & Auditing regarding issues reported to him/her by Councillors and community members, be noted.
- 10 **THAT** responses by the Executive Directorate: Financial Services on matters raised in complaint and suggestion boxes, be noted.

M48/07/2013

**COUNCIL ARRANGEMENTS: 5TH/2013 POLITICAL
MONITORING COMMITTEE REPORT FOR
ADMINISTRATION, HUMAN RESOURCE & EDUCATION
PORTFOLIO: MAY 2013**

3/2/4/1/22/2/1/4 (V)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during April 2013 within the Executive Directorate: Corporate Services, be noted.
- 2 **THAT** the activities planned for May 2013 within the Executive Directorate: Corporate Services, be noted.
- 3 **THAT** the progress made with the achievements of key performance targets as determined by performance plans in respect of the Executive Directorate: Corporate Services, be noted.
- 4 **THAT** the report on vacant positions, be noted.
- 5 **THAT** the progress made with the implementation of capital projects and with the SDBIP in respect of the Executive Directorate: Corporate Services, be noted.
- 6 **THAT** progress made with the implementation of council resolutions referred to the Executive Directorate: Corporate Services, be noted subject to the following:
 - 6.1 **That** it be noted that Cllr Z D Mtshweni complemented Corporate Services Department on the implementation of Resolution C12/01/2013
- 7 **THAT** the report on the development of new policies and by-laws within the Executive Directorate: Corporate Services, be noted.
- 8 **THAT** the responses provided by the Executive Directorate: Corporate Services in respect of matters raised by ward committees, be noted.
- 9 **THAT** progress made with the handling of matters raised by the MMC for Administration, Human Resource & Education regarding issues reported to him/her by Councillors and community members, be noted.
- 10 **THAT** responses by the Executive Directorate: Corporate Services on matters raised in complaint and suggestion boxes, be noted.

M49/07/2013

**COUNCIL ARRANGEMENTS: 5TH/2013 POLITICAL
MONITORING COMMITTEE REPORT FOR TRAFFIC,
EMERGENCY, SAFETY & SECURITY PORTFOLIO: MAY
2013**

3/2/4/1/22/2/1/3 (V)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during April 2013 within the Executive Directorate: Community Services, be noted subject to the following:
 - 1.1 **That** Traffic Officers and Wardens be sent to anger management courses on regular basis and it be monitored by the Executive Director: Community Services.
- 2 **THAT** the activities planned for May 2013 within the Executive Directorate: Community Services, be noted.
- 3 **THAT** the progress made with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Community Services, be noted.
- 4 **THAT** the report on vacant positions, be noted subject to the following:
 - 4.1 **That** it be noted that a concern was raised regarding the appointment of Senior Clerical Assistant in the Licensing Department which became vacant as from 01/06/2012 but no appointment was made to date.
- 5 **THAT** the progress made with the implementation of capital projects and with the SDBIP in respect of the Executive Directorate: Community Services, be noted.
- 6 **THAT** progress made with the implementation of Council Resolutions referred to the Executive Directorate: Community Services, be noted subject to the following:
 - 6.1 **That** the MMC and Executive Director: Community Services make follow ups on Resolutions M20/05/2012 and M47/05/2012 in order to ensure that implementation of these resolutions is fast tracked.
- 7 **THAT** the report on the development of new policies and by-laws within the Executive Directorate: Community Services, be noted.
- 8 **THAT** the responses provided by the Executive Directorate: Community Services in respect of matters raised by ward committees, be noted.
- 9 **THAT** progress made with the handling of matters raised by the MMC for Traffic, Emergency, Transport, Safety & Security regarding issues reported to him/her by Councillors and community members, be noted.

- 10 **THAT** responses by the Executive Directorate: Community Services on matters raised in complaint and suggestion boxes, be noted subject to the following:

10.1 **That** the Executive Director: Community Services be requested to write a letter of appreciation to Ms Tumi Tsima of Licensing Department for the compliments that she had received.

M50/07/2013

**COUNCIL ARRANGEMENTS:5TH/2013 POLITICAL
MONITORING COMMITTEE REPORT FOR HEALTH,
SOCIAL SERVICES, CULTURE, SPORTS &
RECREATION PORTFOLIO: MAY 2013**

3/2/4/1/22/2/1/2 (V)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during April 2013 within the Executive Directorate: Community Services, be noted.
- 2 **THAT** the activities planned for May 2013 within the Executive Directorate: Community Services, be noted.
- 3 **THAT** the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Community Services, be noted subject to the following:
 - 3.1 **That** progress be given on all key performance targets as indicated in the report.
- 4 **THAT** the report on vacant positions, be noted.
- 5 **THAT** the progress made with the implementation of capital projects and with the SDBIP in respect of the Executive Directorate: Community Services, be noted.
- 6 **THAT** progress made with the implementation of council resolutions referred to the Executive Directorate: Community Services, be noted.
- 7 **THAT** the report on the development of new policies and by-laws within the Executive Directorate: Community Services, be noted.
- 8 **THAT** the responses provided by the Executive Directorate: Community Services in respect of matters raised by ward committees, be noted.

- 9 **THAT** progress made with the handling of matters raised by the MMC for Health, Social Services, Culture, Sport & Recreation regarding issues reported to him/her by Councillors and community members, be noted.
- 10 **THAT** responses by the Executive Directorate: Community Services on matters raised in complaint and suggestion boxes, be noted.

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M53/07/2013

**COUNCIL ARRANGEMENTS: PROPOSED PROJECTS
TO BE FUNDED BY TOTAL COAL THROUGH THEIR
SOCIAL AND LABOUR PLAN**

8/1/2 (X)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the content of the report by the Municipal Manager regarding the request to identify projects to be financed by Total Coal SA through their Social and Labour Plan program, be noted.
2. **THAT** the projects listed in the report by the Municipal Manager be approved and submitted to Total Coal SA in order of their priority.

M54/07/2013

**FINANCES: FINANCIAL MONTHLY REPORT FOR
MARCH 2013**

3/2/4/1/7 (B)/em

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the Monthly Budget Statement Report for March 2013 as submitted by the Executive Director: Financial Services to MPAC, be noted.

M59/07/2013

**FINANCES: FINANCIAL CONTRIBUTION: KRANSPOORT
OWNERS COMMITTEE: RENDERING OF CERTAIN
MUNICIPAL SERVICES: FURTHER REPORT**

15/3/10 (M)/wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the Executive Director: Infrastructure Services be requested to investigate and submit a comprehensive report in order for Council to either render the services or appoint a service provider at Kranspoort.
2. **THAT** for the financial year 2012/2013 an amount of R750 000 be made available to the Kranspoort Owners Committee subject to the following conditions:

- 2.1 **That** monthly reports be submitted on actual expenditure against the amount received.
- 2.2 **That** the latest audit financial statements be submitted for the financial year to which the amount relates.
- 2.3 **That** prior to the payment of the above contribution an undertaking be given by the Kranspoort Owners Committee that Council be granted representation with full voting rights on their Committee.

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M60/07/2013

PUBLIC SERVICES: NEW INFRASTRUCTURE
DOORKOP CPA

16/1/1/1 (X)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director: Infrastructure Services regarding the new infrastructure at Doornkop CPA.
2. **THAT** Council support the pilot program regarding the new infrastructure at Doornkop CPA.
3. **THAT** an official from the Civil Engineering Services department be nominated by the Municipal Manager to represent Council on the steering committee.
4. **THAT** the Department of Rural Development be notified that Council is in favour of the program which will alleviate the sanitation backlog in Doornkop.
5. **THAT** the Executive Director: Infrastructure Services be requested to submit a further report with regard to financial implications in this regard.