

**STEVE TSHWETE LOCAL MUNICIPALITY**

# **MINUTES**

OF A

## **SPECIAL COUNCIL**

MEETING

**DATE - 22 AUGUST 2013**

# STEVE TSHWETE LOCAL MUNICIPALITY

## MINUTES OF A SPECIAL MEETING OF THE COUNCIL HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS, MIDDELBURG, MPUMALANGA ON THURSDAY, 22 AUGUST 2013 AT 17:34

### PRESENT

Cllr R M Xaba	(Speaker)	Cllr J Matshiane
Cllr M A Masina	(Executive Mayor)	Cllr N J Nkambule
Cllr D J Motsepe		Cllr L E Mkhuma
Ald H Pilodia		Cllr M E Nyambi
Cllr E A Jele		Cllr D J Skhosana
Cllr E O Motsepe		Cllr P M Shongwe
Cllr B Nene		Cllr G H E Romijn
Cllr M J Sekgwele		Cllr T N Van Zyl
Cllr M T E Mnguni		Cllr S M Mogola
Cllr L I Manzini		Cllr J M Motsoeneng
Cllr Z D Mtshweni		Cllr N J Mlambo
Cllr J Skosana		Cllr J P Pretorius
Cllr P P Tau		Cllr S J Roos
Cllr M J Selala		Cllr H F Niemann
Cllr S A Lukhele		Cllr D M Longman
Cllr P M Hadebe		Cllr J Dyason
Cllr M R Mnguni		Cllr S Wait
Cllr P J Masilela		Cllr K P J Uys
Cllr O Malinga		
Cllr K N Monareng		

### Absent

Cllr S S Zitha  
Cllr B H Mokoena  
Cllr T G Ndlangamandla  
Cllr A S Grobler  
Cllr A Struwig  
Cllr A Swarts  
Cllr M Mbatiwe  
Cllr M S Motebu  
Cllr M T Selala

### Officials:

Mr W D Fouche	(Municipal Manager)
Mr S M Mnguni	(Deputy Municipal Manager)
Adv T Mekuto	(Executive Director: Corporate Services)
Ms E Wassermann	(Executive Director: Financial Services)
Mr E Warambwa	(Executive Director: Infrastructure Services)
Ms C Hlatshwayo	(Executive Director: Community Services)

Mr S Mthethwa	(Acting Director: Legal & Administration)
Ms N Mahlangu	(Administrative Officer Grade 2)
Ms W Machinini	(Clerk Grade 1)
Ms L Skosana	(Clerk Grade 2)

1. **OPENING**

The Speaker welcomed everybody and declared the meeting open.

2. **APPLICATION FOR LEAVE OF ABSENCE**

**RESOLVED**

**THAT** it be noted that Cllr's E P Nkosi, B P Ndala, S M Mnguni, N J Mahlangu, E F Mathebula, S D Nkadimeng, T B Mahlangu, I Thwala, B C Skosana, P Mobango and Ald E du Toit have applied for leave of absence due to other obligations and the applications were approved.

3. **DISCLOSURE OF INTEREST**

None

4. **CONSIDERATION OF THE ATTACHED REPORTS**

**REPORT OF A MEETING OF THE SPECIAL MAYORAL  
COMMITTEE HELD ON 15 AUGUST 2013**

**NON DELEGATED POWERS**

*Upon request by the Executive Mayor, it was*

**RESOLVED BY COUNCIL**

*THAT the report by the Executive Mayor in respect of items SC07, SC08 & SC09/08/2013 be considered.*

**SC07/08/2013**

**FINANCE: BUDGET PREPARATION TIMETABLE: 2014/2015**

5/1/17 (P)

**RESOLVED BY COUNCIL**

1. **THAT** the budget timetable for the 2014/2015 Annual Budget Process as submitted by the Executive Director: Financial Services be approved and implemented.
2. **THAT** the public participation process as suggested be noted and be implemented accordingly.

**SC08/08/2013**

**FINANCES: ROLL-OVER ADJUSTMENT BUDGET: 2013/2014 FINANCIAL YEAR**

5/1/2 (B)/ls

**RESOLVED BY COUNCIL**

1. **THAT** Council take note of the report by the Executive Director: Financial Services regarding the Roll-Over Adjustment Budget for 2013/2014 financial year.
2. **THAT** the roll-over projects from the 2012/2013 financial year be approved and be included in the 2013/2014 capital budget according to the following attached adjusted budget tables and supporting information:
  - 2.1.1 Table B1 – adjusted budget summary
  - 2.1.2 Table B2 – adjusted budget financial performance (standard classification)
  - 2.1.3 Table B3 – adjusted budget financial performance (revenue and 2
  - 2.1.4 Table B4 – adjusted budget financial performance (revenue and expenditure)

- 2.1.5 Table B5 – adjusted capital expenditure by vote and funding
- 2.1.6 Table B6 – adjusted budget financial position
- 2.1.7 Table B7 – adjusted budget cash flows
- 2.1.8 Table B8 – Cash back reserves / accumulated surplus reconciliation
- 2.1.9 Table B9 – Asset Management
- 2.1.10 Table B10 – Basic service delivery measurement
- 2.1.11 Supporting tables SB1 – SB20
- 2.1.12 Annexure A – Total adjustment capital budget and SDBIP including Roll over projects 2013/2014

3. **THAT** the roll-over adjustment budget be submitted to the National Treasury and the relevant Provincial Treasury in terms of Section 28 (7) consisting out of the three parts containing the required tables and headings to the particular adjustment budget.
4. **THAT** the revised monthly and quarterly targets as reflected under part 3 be approved and be included in the service delivery and budget implementation plan for 2013/2014 financial year.
5. **THAT** the adjustment budget with the revised service delivery targets attached as **ANNEXURE A** to the Agenda of the Mayoral Committee be advertised within 10 working days after approval by Council in accordance with Section 21A of the Municipal Systems Act.
6. **THAT** the roll-over adjustment budget be made public in terms of Section 26(1) of the Municipal Budget and Reporting Regulations approved by Council.
7. **THAT** the roll-over adjustment budget be placed on the Municipal website within 10 working days after approval by Council.

**SC09/08/2013**

**PERFORMANCE ASSESSMENT FOR SENIOR MANAGERS**

4/5/2/2 (B)/ wm

**RESOLVED BY COUNCIL**

1. **THAT** the report on the performance assessment for Senior Managers and Managers reporting to the Municipal Manager by IDP/PMS Manager, be noted.
2. **THAT** the results of the performance assessment for Senior Managers and Managers reporting to the Municipal Manager (year of assessment being 2010/2011), be noted and acknowledged.
3. **THAT** the Senior Managers and Managers reporting to the Municipal Manager (Health and Environmental Services, License Services, Fire and Rescue Services, Traffic and Security Services, Library Services, Town Planning, Civil Engineering, Solid Waste Management, Parks and Recreation Services, Property Valuations, Human Resources Management, Gender and Social Development, Project Management Unit, Youth Development and IDP/PMS) be remunerated in line with the outcomes of the assessment.

*hm*

4 CLOSURE

Meeting adjourned at 17:51

SIGNED AT MIDDELBURG ON 26/09/2013

SPEAKER  \_\_\_\_\_