

STEVE TSHWETE LOCAL MUNICIPALITY

AGENDA

OF THE

SPECIAL COUNCIL

MEETING


DATE - 30 OCTOBER 2014

TIME - 17:30



STEVE TSHWETE LOCAL MUNICIPALITY

NOTICE IS HEREBY GIVEN THAT A SPECIAL COUNCIL MEETING WILL BE HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDING, MIDDELBURG ON THURSDAY, 30 OCTOBER 2014 AT 17:30


MUNICIPAL MANAGER

A G E N D A

- 1 OPENING
- 2 APPLICATION FOR LEAVE OF ABSENCE
- 3 DISCLOSURE OF INTEREST
- 4 REPORT OF EXECUTIVE MAYOR
 - 4.1 SEE ATTACHED REPORTS
- 5 CLOSURE

REPORT OF THE

SPECIAL

MEETING OF THE MAYORAL COMMITTEE
WHICH WAS HELD IN THE MUNICIPAL MANAGER'S
COMMITTEE ROOM, MUNICIPAL BUILDING,
MIDDELBURG MPUMALANGA, ON

2014/10/23

SC14/10/2014

FINANCES: FINANCIAL QUARTERLY REPORT : SEPTEMBER 2014

9/2/1 (U)

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the quarterly in-year report as submitted by the Executive Director: Financial Services on the implementation of the budget and the financial affairs for the municipality referred to in Section 52(d) of the MFMA for the quarter ending 30 September 2014, be noted.
2. **THAT** permission be granted to the Executive Director: Financial Services to submit the report in both an electronic and hard copy format to the National and Provincial Treasuries within five working days after tabling in the Council.
3. **THAT** permission be granted to the Executive Director: Financial Services to place the quarterly in-year report for the quarter ending 30 September 2014 on the municipal website.

SC19/10/2014

FILLING OF THE POSTS OF MUNICIPAL MANAGER AND EXECUTIVE DIRECTOR : CORPORATE SERVICES

4/3/R (M)

RECOMMENDATION BY THE EXECUTIVE MAYOR

- 1 **THAT** the report regarding the filling of the posts of Municipal Manager and Executive Director : Corporate Services, be noted.
- 2 **THAT** it be confirmed that both the posts referred to in 1 above are needed for the municipality to meet its strategic objectives.
- 3 **THAT** approval for the filling of the positions of Municipal Manager and Executive Director : Corporate Services be granted in terms of Section 7 (1) of the Regulations on the appointment and conditions of employment of Senior Managers.
- 4 **THAT** the job description for the Municipal Manager be determined to be all the duties as prescribed in the Local Government Municipal Systems Act, 2000 and in the Local Government Municipal Finance Management Act, 2003 and any other legislation inclusive of any other duties as may be determined by Council.
- 5 **THAT** the job description of the Executive Director : Corporate Services be determined as indicated in the report.
- 6 **THAT** the remuneration, as prescribed by the "Upper Limit of Total Remuneration Package payable to Municipal Managers and Managers directly accountable to Municipal Manager", promulgated by the Minister of Co-operative Governance and Traditional Affairs on 29 March 2014, be attached to the two posts mentioned in 1 above.

- 7 **THAT** the conditions of employment of these posts, be determined as described in Chapters 4 to 6 of the Local Government : Regulations on Appointment and Conditions of Employment of Senior Managers and in Sections 2, 3, 4, 8, 16 as well as Chapter 3 of the Local Government : Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers, 2006.
- 8 **THAT** it be confirmed that both the positions are fixed term posts on the municipal staff establishment.
- 9 **THAT** the Municipal Manager be appointed for a fixed term not exceeding one year after the election of the new Council.
- 10 **THAT** the Executive Director : Corporate Services be appointed for a fixed term of 5 years.
- 11 **THAT** Council Resolution SC19/08/2014 dealing with the appointment of a selection panel for the appointment of the Executive Director : Corporate Services, be re-confirmed.
- 12 **THAT** the following selection panel be appointed to deal the appointment of the Municipal Manager:
- 12.1 The Executive Mayor (Chairperson)
 - 12.2 A Councillor
 - 12.3 At least one other person, who is not a Councillor or a staff member of the municipality, and who has expertise or experience in the area of the advertised post.
- 13 **THAT** it be confirmed that sufficient budgeted funds, including funds for the remaining period of the medium-term expenditure framework, are available for filling the posts.