

STEVE TSHWETE LOCAL MUNICIPALITY

AGENDA

OF THE

SPECIAL COUNCIL

MEETING


DATE - 29 JUNE 2015

TIME - 17:30



STEVE TSHWETE LOCAL MUNICIPALITY

NOTICE IS HEREBY GIVEN THAT A SPECIAL COUNCIL MEETING WILL BE HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDING, MIDDELBURG ON MONDAY, 29 JUNE 2015 AT 17:30



ACTING MUNICIPAL MANAGER

A G E N D A

1 OPENING

2 APPLICATION FOR LEAVE OF ABSENCE

3 DISCLOSURE OF INTEREST

4 REPORTS OF EXECUTIVE MAYOR

4.1 SPECIAL MAYORAL COMMITTEE MEETING HELD ON 18 JUNE 2015;

4.2 SPECIAL MAYORAL COMMITTEE MEETING HELD ON 23 JUNE 2015;

4.3 SPECIAL MAYORAL COMMITTEE MEETING HELD ON 26 JUNE 2015

5 CLOSURE

REPORT OF THE

SPECIAL MAYORAL COMMITTEE MEETING HELD IN
THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS
ON

2015/06/18

INDEX

NON-DELEGATED POWERS

SC24/06/2015

PERSONNEL: FILLING OF THE POST OF EXECUTIVE DIRECTOR:

CORPORATE SERVICES.....6

SC25/06/2015

FINANCES: ADJUSTMENT BUDGET FOR THE 2014/2015 FINANCIAL YEAR6

SC26/06/2015

TOWN PLANNING: DRAFT STEVE TSHWETE SPATIAL PLANNING AND LAND

USE BY-LAW.....8

SC27/06/2015

LEGISLATION: MUNICIPAL CODE: BY LAWS.....9

SC28/06/2015

ADDITIONAL ALLOCATION ON THE MUNICIPAL INFRASTRUCTURE GRANT

FOR THE 2014/2015 FINANCIAL YEAR.....9

SC29/06/2015

PMS: PERFORMANCE ASSESSMENT FOR SENIOR

MANAGERS.....9

NON delegated powers

SC24/06/2015

PERSONNEL: FILLING OF THE POST OF EXECUTIVE DIRECTOR: CORPORATE SERVICES

4/3/R (L)

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the report by the Acting Municipal Manager regarding the filling of the post of Executive Director: Corporate Services, be noted.
2. **THAT** the post of the Executive Director: Corporate Services, be re-advertised in at least two National Newspapers and other mechanisms to attract a pool of applicants.
3. **THAT** Council confirms the appointment of mr M E Mothiba (Director : ICT) as Acting Executive Director : Corporate Services from 19 March 2015 until the filling of the position.
4. **THAT** the MEC be requested, in terms of Section 56 of the Municipal Systems Act, to consider paragraph 3 above.

SC25/06/2015

FINANCES: ADJUSTMENT BUDGET FOR THE 2014/2015 FINANCIAL YEAR: MAY 2015

5/1/2 (B)/ls

RECOMMENDATION BY THE EXECUTIVE MAYOR

- 1 **THAT** Council take note of the report by the Executive Director: Financial Services regarding the Adjustment budget for the 2014/2015 financial year.
- 2 **THAT** the adjustment budget regarding the additional R6 million MIG allocation for the 2014/2015 financial year as per ANNEXURE A, be approved in terms of Section 28 (2)(b) of the MFMA as set out in the following adjustment budget tables:

2.1	Table B1	:	Adjusted budget summary
2.2	Table B2	:	Adjusted budget on financial performance by vote (Standard classification)
2.3	Table B3	:	Adjusted budget of financial performance by Vote (municipal vote)

7.

2.4	Table B4	:	Adjusted budget on financial performance revenue by source and expenditure by type
2.5	Table B5	:	Adjusted capital expenditure budget by vote and funding
2.6	Table B6	:	Adjusted budget on financial position
2.7	Table B7	:	Adjusted budget on cash flow
2.8	Table B8	:	Cash backed reserves/accumulated surplus reconciliation
2.9	Table B9	:	Asset management
2.10	Table B10	:	Basic service delivery management

3. **THAT** the following adjusted supporting tables be approved:

3.1	Supporting table SB2	:	Supporting detail to financial position budget
3.2	Supporting table SB7	:	Adjustment budget – transfer and grant receipts
3.3	Supporting table SB8	:	Adjustment budget – expenditure on grant programme
3.4	Supporting table SB9	:	Reconciliation of transfers, grant receipts and unspent funds
3.5	Supporting table SB12	:	Adjustment budget – monthly revenue and expenditure (municipal vote)
3.6	Supporting table SB13	:	Adjustment budget – monthly revenue and expenditure (standard classification)
3.7	Supporting table SB14	:	Adjustment budget – monthly revenue and expenditure
3.8	Supporting table SB15	:	Adjustment budget on monthly cash flow
3.9	Supporting table SB16	:	Adjustment budget on monthly capital expenditure by vote (municipal vote)

- 3.10 Supporting table SB17 : Adjustment budget on monthly capital expenditure by vote (standard classification)
- 3.11 Supporting table SB18a : Adjustments budget on capital expenditure on new assets by asset class
4. **THAT** the adjustment budget in terms of Section 28 (2) (b) of the MFMA for 2014/2015 financial year with the amended Service Delivery and Budget Implementation Plan and targets be submitted to the National Treasury and Provincial Treasury within 10 working days after being tabled in the Municipal Council.
5. **THAT** the adjustment budget for 2014/2015 financial year be made public in accordance with Section 21A of the Municipal Systems Act within 10 working days after approval by Council and be placed on Council's website.

SC26/06/2015

TOWN PLANNING: DRAFT STEVE TSHWETE SPATIAL PLANNING AND LAND USE BY-LAW

1/1/1 (C)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the draft Spatial Planning and Land Use Management By-law, be approved.
2. **THAT** the draft By-laws be published for public comments in accordance with Section 12(3) of the Local Government : Municipal Systems Act 32 of 2000, as amended.
3. **THAT** a further report be submitted by the Acting Executive Director: Corporate Services upon the expiration of the publication period.
4. **THAT** a workshop for Councillors on the draft By-law, be arranged.
5. **THAT** the possibility of requesting the Department of Rural Development and Land Reform to exempt and allow Steve Tshwete Local Municipality to implement the By-law, with effect from 1 September 2015, instead of 1 July 2015, be investigated.

SC27/06/2015

LEGISLATION : MUNICIPAL CODE : BY-LAWS

1/2/1/1 (C)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. THAT the attached **ANNEXURE A** Municipal Code be approved as the Municipal Code of the Steve Tshwete Local Municipality.
2. THAT the copy of the Municipal Code or an extract thereof be provided to a member of public on request against payment of the reasonable fee determined by Municipal Council annually in the Sundry Tariffs budget (that is, the charge for making copy of the page/document).
3. THAT the Acting Executive Director: Corporate Services be authorised to update and add explanatory notes on the Municipal Code as and when it is necessary.

SC28/06/2015

FINANCES: ADDITIONAL ALLOCATION ON THE MUNICIPAL INFRASTRUCTURE GRANT (MIG) FOR THE 2014 / 2015 FINANCIAL YEAR

5/8/3 (B)/ls

RECOMMENDATION BY THE EXECUTIVE MAYOR

- 1 THAT Council take note of the report by the Executive Director: Infrastructure Services regarding the additional allocation on the Municipal Infrastructure Grant (MIG) for the 2014/2015 financial year.
- 2 THAT it be approved that the additional R6-million allocation be utilized on the roads and storm water in low income areas under project number 1200116 for the 2014/2015 financial year.
- 3 THAT the R6-million be reduced on the roads and storm water project (P1200116) and be moved to reservoirs for Kwazamokuhle Extension 8 and 9 (P1600041) in the 2015/2016 budget.
- 4 THAT a formal adjustment budget be tabled to the next Council meeting.

SC29/06/2015

PMS: PERFORMANCE ASSESSMENT FOR SENIOR MANAGERS: 2013/2014 AND PRECEDING FINANCIAL YEARS

3/5 (B)/ls

RECOMMENDATION BY THE EXECUTIVE MAYOR

- 1 THAT the report on the performance assessment for Senior Managers by Director: Development and Strategic Support, be noted.

- 2 **THAT** the results of the performance assessment of nine (9) Senior Managers from 2008/2009 to 2013/14 be noted and acknowledged.
- 3 **THAT** the results of the performance assessment of five (5) Executive Directors (year of assessment being 2013/2014), be noted and acknowledged.
- 4 **THAT** the Senior Managers together with the Executive Managers be remunerated in line with the outcomes of the performance assessment.

REPORT OF THE

SPECIAL MAYORAL COMMITTEE MEETING HELD IN
THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS
ON

2015/06/23

INDEX

NON DELEGATED POWERS

SC30/06/2015

PERSONNEL: APPOINTMENT OF ACTING MUNICIPAL MANAGER.....13

SC32/06/2015

MONTHLY REPORT FOR SUPPLY CHAIN MANAGEMENT: SECTION 42:

MAY 2015.....13

SC33/06/2015

FINANCES: SUPPLY CHAIN MANAGEMENT FOR 01 JULY 2013 UNTIL 30

JUNE 2014.....13

SC34/06/2015

FINANCES: EXEMPTIONS, REBATES & REDUCTIONS: 30 JUNE

2014.....13

SC37/05/2015

ASSETS: MUNICIPAL ASSET TRANSFER REGULATION.....14

DELEGATED POWERS

SM31/06/2015

FINANCES: CLOSURE OF PAYPOINTS 30 JUNE 2015.....16

SM35/06/2015

COUNCIL ARRANGEMENTS: THE PAUL MTHIMUNYE BIG WALK:

05 SEPTEMBER 2015.....16

SM36/06/2015

PERMISSION TO SERVE ON THE PROVINCIAL AARTO TASK TEAM:

DEPUTY DIRECTOR: TRAFFIC, LICENSING AND SECURITY

SERVICES.....17

SC30/06/2015

PERSONNEL: APPOINTMENT OF ACTING MUNICIPAL MANAGER

4/5/2/8 (M)/ls

RECOMMENDATION BY THE EXECUTIVE MAYOR

- 1 THAT Council Resolution C52/01/2015 regarding the appointment of Mr S M Mnguni as Acting Municipal Manager as well as the application made to the MEC to extend the acting period, be confirmed.
- 2 THAT the acting allowance payable to the Acting Municipal Manager with effect from 1 February 2015 be calculated according to the maximum upper limit as determined by the Government Gazette 37500 of 29 March 2014.

SC32/06/2015

MONTHLY REPORT FOR SUPPLY CHAIN MANAGEMENT: SECTION 42: MAY 2015

9/2/2 (U)

RECOMMENDATION BY THE EXECUTIVE MAYOR

THAT the monthly report for May 2015 in terms of Section 42 of the Supply Chain Management Policy as submitted by the Executive Director: Financial Services, be noted.

SC33/06/2015

FINANCES: SUPPLY CHAIN MANAGEMENT FOR 01 JULY 2013 UNTIL 30 JUNE 2014

9/1/1 (M) /dp

RECOMMENDATION BY THE EXECUTIVE MAYOR

THAT the report by the Executive Director: Financial Services on the implementation of the Supply Chain Management Policy for the 2013/2014 financial year, be noted.

SC34/06/2015

FINANCES: EXEMPTIONS, REBATES & REDUCTIONS: 30 JUNE 2014

5/3/1/2 (U)

RECOMMENDATION BY THE EXECUTIVE MAYOR

THAT Council take note of the report as submitted by the Executive Director: Financial Services regarding the exemptions, rebates and reductions for the financial year ended on 30 June 2014.

SC37/05/2015

ASSETS: MUNICIPAL ASSET TRANSFER REGULATION

8/1/1 (L)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

- 1 **THAT** the report on the Municipal Asset Transfer Regulations ("the Regulations") as contained in the Schedules to the Municipal Finance Management Act 56 of 2003, be noted.
- 2 **THAT** the Regulations be complied with when alienating the municipal land and other municipal assets.
- 3 **THAT** the procedures and processes mentioned in the Regulations be observed and implemented when evaluating applications for alienation (sale, lease, donations, disposal, servitudes, etc) of municipal land.
- 4 **THAT** the Council's existing policy on the Alienation of Immovable Property be reviewed to be in line with the Regulations.

Delegated powers

SM31/06/2015

FINANCES: CLOSURE OF PAYPOINTS 30 JUNE 2015

5/1/3 (B)/ls

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the report as submitted by the Executive Director: Financial Services on closure of Municipal paypoints on 30 June 2015, be noted.
- 2 **THAT** the paypoints, vending machines and financial system be closed from 12:00 on 30 June 2015 until 18:00 on 1 July 2015.
- 3 **THAT** the closure be advertised in the local media notice boards, and radio stations and be displayed at all paypoints and vending stations.
- 4 **THAT** this arrangement be approved for every financial year end closure.

SM35/06/2015

COUNCIL ARRANGEMENTS: THE PAUL MTHIMUNYE BIG WALK: 05 SEPTEMBER 2015

11/2/2 (A)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** an amount of R20 000 be donated to the 2015 Paul Mthimunye Big Walk Event and be allocated to vote 130/608.
- 2 **THAT** the organisers of the event be requested to submit a written report in accordance with Section 67 of the MFMA, on the utilization of the donated funds, once the event has taken place.
- 3 **THAT** the R100 000 to assist with logistics and marking material be prioritised within the 2015/2016 budget provision for public relations and be allocated to the relevant votes.
- 4 **THAT** the office of the Executive Director: Corporate Services be responsible for the co-ordination of the teams and logistical arrangements in respect thereof.
- 5 **THAT** the further requests as contained in their letter be dealt with administratively in terms of Council policies and delegations.

SM36/06/2015

PERMISSION TO SERVE ON THE PROVINCIAL AARTO TASK TEAM: DEPUTY DIRECTOR: TRAFFIC, LICENSING AND SECURITY SERVICES

4/4/4 (B)/ls

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the Deputy Director: Traffic, Licensing & Security Services be allowed to serve on the AARTO Provincial Task Team.
- 2 **THAT** permission be granted for the free usage of the Sydney Choma Community Hall on 09 and 10 July 2015 for the AARTO Imbizo.

REPORT OF THE

SPECIAL MAYORAL COMMITTEE MEETING HELD IN
THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS
ON

2015/06/26

INDEX

NON DELEGATE POWERS

SC38/06/2015

**IDP: REPORT ON THE CORE COMPONENTS OF THE REVIEWED FINAL
INTEGRATED DEVELOPMENT PLAN FOR THE 2015/2016 FINANCIAL YEAR...20**

SC38/06/2015

IDP: REPORT ON THE CORE COMPONENTS OF THE REVIEWED FINAL
INTEGRATED DEVELOPMENT PLAN FOR THE 2015/2016 FINANCIAL YEAR

3/4 (U)

RECOMMENDATION BY THE EXECUTIVE MAYOR

- 1 THAT the report by the Director: Strategic Support & Development on the reviewed final core components of the Integrated Development Plan for 2015/2016 financial year, be noted.
- 2 THAT Council approves the following draft Sector Plans attached as ANNEXURE A to the Agenda of Mayoral Committee as the core components of the IDP:
 - 2.1 Spatial Development Framework
 - 2.2 Disaster Management Plan
 - 2.3 Integrated Transport Plan
 - 2.4 Integrated Waste Management Plan
 - 2.5 Water Services Development Plan
 - 2.6 Roads Master Plan
- 3 THAT the adopted core components of the IDP be placed on the municipal website.



STEVE TSHWETE LOCAL MUNICIPALITY

The Speaker

APPLICATION FOR LEAVE OF ABSENCE IN TERMS OF SECTION 13(1) OF THE RULES OF ORDER

I, Cllr _____ wish to apply for leave from the following meeting:*

Meeting: _____

Date of meeting: _____

Due to the under mentioned:

Reason: _____

Yours faithfully

_____	_____	_____
SIGNATURE OF COUNCILLOR	DATE	TIME

*Kindly note that this application must be submitted at least 6 hours prior to the meeting and may be submitted as follows:

- Per Hand - Records Office, 2nd Floor, Civic Centre, Middelburg
- Fax - 013-243 2550
- Email - leave@stevetshwetelm.gov.za

	OFFICIAL USE RECORDS OFFICE
	This application was received on:
	Date: _____ Time: _____
	Name of official: _____
	Signature of official: _____

OFFICE OF THE SPEAKER

Above application was considered and

Approved
Disapproved

(Mark the applicable)

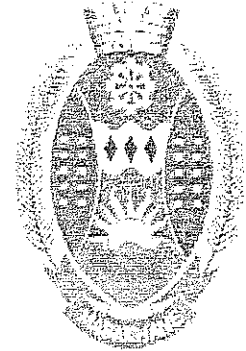
If disapproved, the reason: _____

Yours faithfully

_____	_____	_____
SPEAKER	DATE	TIME

STEVE TSHWETE LOCAL MUNICIPALITY

PROPOSAL FORM -



The Chairperson

SUBMISSION OF PROPOSAL

In terms of the Rules of Order, I Cllr _____ proposes the following:
That

Yours faithfully

SIGNATURE OF MOVER

SIGNATURE OF SECONDER

DATE

Cllr _____
NAME OF SECONDER

DATE

The above proposal was

ACCEPTED	NOT ACCEPTED
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(Please mark the correct one)

SIGNATURE OF CHAIRPERSON

DATE

G:COUNCIL AGENDA FRONT PAGES: PROPOSAL FORM