

1. **SUMMARY OF CHANGES TO POLICIES**

The complete detailed policies are available on the municipal website – www.stevetshwetelm.gov.za/finance/budget_related_policies_2018/2019 for public scrutiny.

Amendments to policies are typed in “*italic*” font.

2. **New policies**

2.1 Budget virement policy

The purpose of the policy is to control budget virements during a financial year.

2.2 Contractor development policy

This is a new policy to develop emerging contractors.

3. **Amended existing policies**

3.1 Budget policy

- Amendments made in the table of contents.
- Virements under point 10 now contained in new budget virements policy

3.2 Credit control and debt collection policy

- Removal of numbers of extensions per year, paragraph 20.3.3.
- Removal of paragraph 20.3.4 should the electricity supply be terminated more than four (4) times.

3.3 Free basic services and indigent policy

- Provide indigent support in areas where Eskom supplies the electricity.
- Increase income threshold to R3 600,00 per household.
- Increase the electricity unit threshold to R650,00 units per month.
- Inclusion of affidavit to confirm unemployment as a supporting document.

- Indigent who tampered with electricity will be removed from the indigent scheme for a minimum period of twelve (12) months.

3.4 Property rates policy

- Amendment of qualifying criteria for pensioners rebate and by-law.

3.5 Supply chain management policy

The supply chain management policy was reviewed by a consultant and various changes were made in line with the preferential procurement policy.

3.6 Tariff policy

- Amendments to include new tariffs for refuse communal use.
- Amendments to replace conventional meters to prepaid meters.

3.7 Travelling and subsistence policy

Amend amounts to be in line with SARS and National Treasury Policy.

4. **By-laws**

Inputs were received from the provincial revenue forum that the municipal by-laws, in line with policies, be adopted annually.

As a result the property rates and tariff by-laws were amended.

The by-laws will be advertised before it is finally submitted to Council for approval.

5. **Unchanged policies**

- Asset management policy
- Blacklisting policy
- Borrowing policy
- Cost containment policy

- Funding & reserves policy
- Investment of surplus funds policy
- Methodology – classification treatment of land policy
- Methodology – impairment and assessment of useful lives of assets policy
- Methodology – impairment of receivables policy
- Pay day policy
- Petty cash policy
- Short term risk and liabilities policy
- Unclaimed monies policy
- Write- off debtors' policy