



Steve Tshwete
Local Municipality

**CORPORATE PERFORMANCE REPORT
QUARTER 4: April 2020 - June 2020
FINANCIAL YEAR 2019 - 2020**

KPI No	Objectives	Project / Programme Name	KPI	Baseline	Budget Type	Annual Target Value	4 Target	Q3 Target Description	Q4 Actual Description	Achievement	Variance	Variance Reason	Corrective Measures	Means of verification	Internal Auditor's Comments
KPA - Good Governance and Public Participation															
1	Sustain Good Corporate Governance Through Effective and Accountable Clean Administration	King IV report	Number of activities undertaken to comply with King IV report	28 Activities conducted on King IV compliance (2019/2020); 5 activities were conducted; 2017/2018: 5 activities were conducted; 2018/2019: 13 activities were conducted)	Opex Vote	28	0	28	28	Achieved	4	NONE	NONE	Notice of meeting, Attendance Registers and minutes of agenda.	Could we open the following POE-1, Ordinary Audit Committee meeting, note should be taken that we also have the evidence 2, Political Monitoring and Corporate and Support Services and the evidence 3, Political Monitoring and Support Services. The target for the 4th quarter was achieved.
2	Facilitate and coordinate risk management function and processes	Strategic risk register	Strategic risk register submitted	Risk register approved on 20/02/2017; Strategic Risk Register submitted 20/12/2018; Strategic Risk Register submitted 20/12/2019; Strategic Risk Register submitted	Opex Vote	1	0	1	1	Achieved	N/A	N/A	N/A	N/A	N/A
3	To guide and inform the municipal planning, budget, IDP and development actions	IDP	Develop and review the IDP of the organisation	2012/17 IDP 2016/2017; IDP was approved 02/05/2015; IDP was approved 02/05/2015; IDP was approved 02/05/2015; IDP was approved 02/05/2015	Opex Vote	1	0	1	1	Achieved	N/A	N/A	N/A	N/A	N/A
4	Promote effective governance processes and planning	Annual Report topics	Annual Report topics submitted.	Annual Report was submitted for 2019/2020 financial year by 20/12/2019	Opex Vote	2	0	2	2	Achieved	N/A	N/A	N/A	N/A	N/A
5	Promote effective governance processes and performance reports	Organisational performance reports	Number of organisational performance reports compiled	12 Organisational performance reports submitted. 2016/2017: 4 organisational reports were submitted; 2017/2018: 4 organisational reports were submitted; 2018/2019: 4 organisational reports were submitted	Opex Vote	4	1	4	4	Achieved	0	None	None	Signed Organisational performance reports	Target achieved and POE sufficiently support the achievement of the target
KPA - Municipal Institutional Transformation and Development															
6	Provide a fair and equitable basis for rating of properties	Valuation Roll	Compiled and updated Valuation Roll	2013/2014 valuation roll; 2014/2015 valuation roll; 2015/2016 valuation roll - 2 Supplementary rolls submitted 2017/2018; 1 supplementary valuation roll submitted 2018/2019; supplementary valuation roll identified	Opex Vote	1	0	1	1	Achieved	N/A	N/A	N/A	N/A	N/A
KPA - Financial Management and Viability															
7	To manage the finances of the municipality to ensure sound financial viability	Project / Programme Name	Decrease debt to revenue ratio	Debt coverage ratio to increase: 2019/2017: 66.89; 2017/2018: 95.1; 2018/2019: 19.95%	Opex Vote	20	0	20	20	Achieved	N/A	N/A	N/A	N/A	N/A
8	To manage the finances of the municipality to ensure sound financial viability	Project / Programme Name	Cost coverage ratio	Cost coverage ratio maintained 2019/2018: 0.71 ratio; 2018/2019: 0.81 ratio	Opex Vote	2	2	2	2	Achieved	1	Post	Post	Financial Statements (relevant table)	Target achieved and POE sufficiently support actual performance.
9	To manage revenue in an efficient and responsible manner.	Project / Programme Name	Outstanding debt	Outstanding debt to be less than 20% of total debtors 2017/2018: 46% 2018/2019: 25%	Opex Vote	24	24	24	24	Achieved	-7	Target reached	N/A	Monthly & quarterly reports on debtors	Target achieved, actual performance in 1% and the POE provided support the achievement of the target.
10	To manage, control and maintain all assets of the municipality	Project / Programme Name	Movable assets	% of movable assets verified in the municipality 2017/2018: 100% of movable assets covered; 2018/2019: 100% of movable assets covered; 2019/2020: 100% of movable assets covered	Opex Vote	100	0	100	100	Achieved	N/A	N/A	N/A	N/A	N/A
11	To ensure clean and effective financial governance and compliance with legislative framework	Project / Programme Name	Unqualified audit report	Unqualified audit report for 2019/2016; 2017/2018; 2018/2019; 2019/2020; Unqualified Audit with matters for 2017/2018	Opex Vote	95	95	95	95	Achieved	0.7	Calculation formula for progress on the implementation earned over the remaining figure	Round of the market figure as per the norm	External Audit Action Plan; Progress update of AAF	Target achieved as actual performance was at 95.7% and sufficient POE provided to support actual performance.
12	To ensure clean and effective financial governance and compliance with legislative framework	Project / Programme Name	The audit action plan	% of weaknesses addressed in the audit action plan 2017/2018: 90%; 2018/2019: 95.4% as at 30 June 2019	Opex Vote	95	95	95	95	Achieved	0.7	calculation carried over to the nearest or rounded off	rounding off	External Audit Action Plan	Target achieved as actual performance was at 95.7% and sufficient POE (audit action plan) provided to support actual performance.

KPI No.	Objectives	Project / Programme Name	KPI	Baseline	Budget Type	Annual Target Value	Annual Target % of Annual Budget	Annual Target % of Annual Budget	Annual Target Value	Annual Target % of Annual Budget	Q4 Actual	Q4 Actual Description	Q4 Actual Value	Q4 Actual % of Annual Budget	Variance	Variance Reason	Corrective Measures	Means of Verification	Internal Audit's Comments
13	To ensure stable and effective governance and compliance with legislative framework	13a. Municipal Budget Implementation	% of the municipality annual budget implemented	% of the Annual Budget implemented and 57% on OPEX 2017/2018. Capex 2018/2019: 95.4% spent	Opex Vote	95	95% of the annual budget implemented by June 2020	95% of the annual budget implemented	95	95% of the annual budget implemented	95.75	52.75% of the annual budget (CAPEX) implemented	0	0	0	Exceptionally achieved	None	Quarterly report MSCA Schedule CA and contract budget vs Spending	Target achieved. Sufficient POE provided to support actual performance.
14	To maintain and streamline supply chain management processes to improve service delivery	14a. Compliance and adherence to procurement plan	% Compliance and adherence to procurement plan	% Compliance and adherence to procurement plan 2017/2018: 56% compliance 2018/2019: 87% as at 30 June 2019	Opex Vote	95	56% compliance to the procurement plan by June 2020	56% compliance to the procurement plan	95	100% compliance to the procurement plan	100	100% compliance to the procurement plan	0	0	0	None	None	Procurement Plan and Informatics with award letters provided	Target achieved according to the POE provided.


KPA : Local Economic Development

KPI No.	Objectives	Project / Programme Name	KPI	Baseline	Budget Type	Annual Target Value	Annual Target % of Annual Budget	Annual Target % of Annual Budget	Annual Target Value	Annual Target % of Annual Budget	Q4 Actual	Q4 Actual Description	Q4 Actual Value	Q4 Actual % of Annual Budget	Variance	Variance Reason	Corrective Measures	Means of Verification	Internal Audit's Comments	
15(1)	Create a conducive environment for economic growth	15a. LED catalyst projects	Number of LED catalyst projects implemented	2017/2017: New Indicator	Opex Vote	2	2 LED catalyst projects implemented by June 2020	2 LED catalyst projects implemented	2	2 LED catalyst projects implemented	2	Phase 2 of the construction to commence	0	0	0	1. Permit to perform services was issued. 2. Construction commenced. 3. Commencement of construction activities at the industrial site for Phase 2. 4. Contractor Meeting Minutes received. 5. Progress update of the construction of Phase 2 to date. 6. MOU with Glenzele to kick-start phase 2 has been finalized and signed by one party.	MOU for Phase 3 has served the Mayor and will serve as a guide for the construction of Phase 3. MOU signed on behalf of the Municipality, as Glenzele has already signed.	Business plans	Target, phase 2 of construction started even though challenges were faced. POE sufficiently support the progress to able with construction of phase 3. Signed MOU is already in place for phase 3.	
15(2)	Create a conducive environment for economic growth	15b. SLP projects	Number of SLP projects implemented	2017/2018: Tender was advertised	Opex Vote	2	2 Facilitation of the planning process regarding the center of recreation by June 2020	2 SLP projects monitored by June 2020	2	2 SLP projects monitored	N/A	Target is not due	0	0	0	N/A	N/A	Items have been prepared and submitted for council approval. MOU signed on behalf of the Municipality.	Approved SLPs and Project list, MOU's	POE sufficiently support achievement of the target
16	Create a conducive environment for economic growth	16a. SLP projects	Number of SLP projects implemented in line with the IDP priorities	20 projects implemented 2018/2017: 7 MOUs signed as per 2017/2018. 12 implemented 2018/2019: 10 projects implemented	Opex Vote	5	5 SLP projects monitored by June 2020	5 SLP projects monitored by June 2020	5	5 SLP projects monitored	5	Three SLP Projects for Q4 have been secured and signed by one party. Signature on behalf of the Municipality on two MOUs still awaiting council approval.	0	0	0	1. MOU for SLP Project for resurfacing of road at (C40/62/2020) has been approved for the Municipality Manager's signature. Glenzele has already signed. 2. MOU for SLP Project for road at (C10/07/2020) is currently signed by one party (Glenzele). Item (C10/07/2020) has been prepared and submitted for council approval. 3. MOU for SLP Project for Development of Cemetery by Anglo American (Mullerbaai) has been signed by one party. Council approval on behalf of the Municipality.	Approved SLPs and Project list, MOU's	POE sufficiently support achievement of the target		

KPA : Basic Service Delivery and Infrastructure

KPI No.	Objectives	Project / Programme Name	KPI	Baseline	Budget Type	Annual Target Value	Annual Target % of Annual Budget	Annual Target % of Annual Budget	Annual Target Value	Annual Target % of Annual Budget	Q4 Actual	Q4 Actual Description	Q4 Actual Value	Q4 Actual % of Annual Budget	Variance	Variance Reason	Corrective Measures	Means of Verification	Internal Audit's Comments
17	Provide access to electrical services	17a. Number of house hold connected to the grid	Additional number of house hold connected to the grid	Additional households connected to the grid 2017/2017: 204 additional HH 2017/2018: 546 HH 2018/2019: 54 additional households	N/A	475	475 additional HH connected to the grid by June 2020 (for 2017/2018: 546 HH 2018/2019: 54 additional households)	475 additional HH connected to the grid by June 2020	475	475 additional HH connected to the grid	0	No new connections were done in the 4th quarter	0	0	-75	The entire target were achieved during the previous quarters. Q4 performance in Oct as due to the fact that there were no new RDP houses to be connected in the quarter. The reason for the low performance was that the electrical staff was working and only attending to electrical emergencies most of the time. The connections were only received towards the end of quarter four, which will be connected on the new financial year.	The annual target was achieved during second Quarter. Total number of Ego connections were achieved.	Internal communication, Happy letters, Pre-pair meter installation forms. Quarterly reports. Certificate of compliance	ACHIEVED - Target planned for the 1st quarter was 200 and 2nd quarter 100, note should therefore be taken for the actual household connections for quarter 4, which totals 495. We can therefore conclude that the target for the 3rd and 4th quarter was already achieved in the 2nd quarter. POE and COCs was not submitted on the EPMS but it was emailed to the internal audit and PWE unit for verification.
18	Plan and develop road infrastructure to improve accessibility and mobility for all road users	18a. New paved surfaced roads constructed	Number of Km new paved surfaced roads constructed	3 Km paved surfaced roads constructed by June 2020	N/A	6	3 Km paved surfaced roads constructed by June 2020	3 Km paved surfaced roads constructed	6	3.680km paved surfaced roads constructed	3	3.680km paved surfaced roads constructed	0	0	1	None	None	Quarterly Progress reports and/or Completion certificates.	ACHIEVED - 3.680 km paved surfaced roads constructed as per the target provided, therefore the target has been achieved. POE sufficiently support the achievement of the target.

KPI No.	Objective	Project/Programme Unit	KPI	Baseline	Budget Type	Annual Target Value	Target Description	Actual	Actual Description	Achievement	Variance	Variance Reason	Corrective Measures	Means of Verification	Internal Audit's Comments
						1	0	0	0	0.00%					
						8	6	6		100.00%					
						2	2	2		100.00%					
						9	8	8	1	88.89%					
						2	1	1	0	100.00%					
						27	20	20	1	95.00%					
						OVERALL PERFORMANCE FOR QUARTER 4 (%)									
										95.00%					



 MUNICIPAL MANAGER
 Mr. B. Khenisa
 DATE: 2020.08.05